



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS  
EXECUTIVE COMMITTEE MEETING  
AGENDA**

**Time: Thursday, October 24, 2013, 10:00 A.M.**

**Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703**

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**MEMBERS**

|                                |   |
|--------------------------------|---|
| Michael Fine, President        | Riverside Unified School District               |
| Corinne Kelsch, Vice President | Santa Clara County Schools' Insurance Group JPA |
| John Vinke, Treasurer          | Lawndale School District                        |
| Lydia Cano                     | Palos Verdes Peninsula Unified School District  |
| John Didion                    | Rancho Santiago Community College District      |
| Michael Johnston               | Clovis Unified School District                  |
| Angela Jones                   | Hermosa Beach City School District              |
| Janece Maez                    | Santa Monica-Malibu Unified School District     |
| Vahe Markarian                 | Vista Charter School                            |
| Kris Olafsson                  | MERGE JPA                                       |
| Ann Sparks                     | Bonita Unified School District                  |
| Fred Williams                  | North Orange County Community College District  |

**ALTERNATES**

|                 |   |
|-----------------|---|
| Rick Bagley     | Manhattan Beach Unified School District       |
| Michael Conroy  | Paramount Unified School District             |
| Teresa Dreyfuss | Rio Hondo Community College District          |
| Susan Hume      | Fullerton School District                     |
| Mays Kakish     | Moreno Valley Unified School District         |
| Karen Kimmel    | Las Virgenes Unified School District          |
| Thuy Nguyen     | Peralta Community College District            |
| Barbara Ott     | Southern Orange County Property/Liability JPA |
| Cheryl Plotkin  | Montebello Unified School District            |
| Andrea Reynolds | Lowell Joint School District                  |
| Joanne Schultz  | Valley Insurance Program JPA                  |
| Kim Stallings   | Ontario-Montclair School District             |
| Quynh Tran      | Environmental Charter School                  |

**EX OFFICIO**

Fritz Heirich

Chief Executive Officer

**ASCIP STAFF**

Russ O'Donnell  
Lynn Truong  
Nancy Anderson  
Reshan Cooray

Chief Operating Officer  
Chief Financial Officer  
Senior Director of Member Services  
Director of Risk Services

**I. CALL TO ORDER**

**II. ROLL CALL – Felicia Williams, Clerk of Executive Committee**

**III. APPROVAL OF THE AGENDA**

**Action may be taken by the Executive Committee on any item listed on this Agenda.**

- A. Amendments
- B. Approval

**IV. MINUTES – September 26, 2013**

- A. Corrections
- B. Approval

**V. PUBLIC COMMENTS**

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

**VI. PRESIDENT'S REPORT**

**VII. COMMITTEE REPORTS**

- A. Risk Control Committee Chair Nahale
  - 1. October 16, 2013
- B. Claims/Coverage Committee Chair Cano
  - 1. October 24, 2013

**VIII. TREASURER'S REPORT**

- A. Report for Period Ending September 30, 2013 John Vinke

**IX. CHIEF EXECUTIVE OFFICER'S REPORT Fritz Heirich**

**X. SCHOOLS EXCESS LIABILITY FUND (SELF) REPORT Nancy Anderson**

**XI. BOARD MEMBER COMMENTS**

**XII. INFORMATION AND DISCUSSION ITEMS**

- A. 2013/14 Annual Membership Meeting Fritz Heirich
- B. 2013 CIPA Annual Board Meeting Fritz Heirich
- C. CIPA Unaudited Financial Statements as of June 30, 2013 Lynn Truong
- D. Annual Risk Control Report for Coverage Year 2012/13 Reshan Cooray

**XIII. ACTION ITEMS**

- A. Appointment of Claims/Coverage Committee Chair Fritz Heirich
- B. Appointment of Executive Committee Members/Alternates: Fritz Heirich
  - 1. K12; 15,000+ Governance Category
- C. Risk Control Grant Program Procedures Reshan Cooray
- D. Approval of Amended CEO Employment Agreement Corinne Kelsch

**XIV. CLOSED SESSION**

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Summary of Open Claims Report to SELF, MARP, Markel & Brit Russ O’Donnell
- B. Claims for Review /Action/Information (Government Code §54956.95) Russ O’Donnell
  - 1. Andrew Kuybus vs. Lynwood Unified School District (Discussion/Action)
  - 2. Roxanne Perez vs. North Orange County Community College District (Discussion/Action)
  - 3. Yesenia Cortes vs. Inglewood Unified School District (Discussion/Action)

**XV. RETURN TO OPEN SESSION**

(Announcement of Action Taken in Closed Session as Necessary)

**XVI. FUTURE MEETINGS**

**XVII. ADJOURNMENT**

The next regular meeting of the Executive Committee will be held on Thursday, December 5, 2013, at the ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703.

**Americans with Disabilities Act**

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.