



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS  
EXECUTIVE COMMITTEE MEETING  
AGENDA**

**Time: Thursday, August 29, 2013, 10:00 A.M.**

**Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703**

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**MEMBERS**

Michael Fine, President  
Corinne Kelsch, Treasurer

Riverside Unified School District  
Santa Clara County Schools' Insurance Group JPA

Nancy Anderson  
Lydia Cano  
John Didion  
Michael Johnston  
Angela Jones  
Janece Maez  
Vahe Markarian  
Kris Olafsson  
Ann Sparks  
John Vinke  
Fred Williams

Moreno Valley Unified School District  
Palos Verdes Peninsula Unified School District  
Rancho Santiago Community College District  
Clovis Unified School District  
Hermosa Beach City School District  
Santa Monica-Malibu Unified School District  
Santa Monica Boulevard Charter School  
MERGE JPA  
Bonita Unified School District  
Lawndale School District  
North Orange County Community College District

**ALTERNATES**

Rick Bagley  
Michael Conroy  
Teresa Dreyfuss  
Susan Hume  
Mays Kakish  
Karen Kimmel  
Thuy Nguyen  
Barbara Ott  
Cheryl Plotkin  
Andrea Reynolds  
Kim Stallings  
Quynh Tran

Manhattan Beach Unified School District  
Paramount Unified School District  
Rio Hondo Community College District  
Fullerton School District  
Moreno Valley Unified School District  
Las Virgenes Unified School District  
Peralta Community College District  
Southern Orange County Property/Liability JPA  
Montebello Unified School District  
Lowell Joint School District  
Ontario-Montclair School District  
Environmental Charter School

**EX OFFICIO**

Fritz Heirich

Chief Executive Officer

**ASCIP STAFF**

Russ O'Donnell  
Lynn Truong  
Reshan Cooray  
Coni Hernandez  
Jonathan Lackey

Chief Operating Officer  
Chief Financial Officer  
Director of Risk Services  
Director of Workers' Compensation  
Director of Property/Liability

**I. CALL TO ORDER**

**II. ROLL CALL – Felicia Williams, Clerk of Executive Committee**

**III. APPROVAL OF THE AGENDA**

Action may be taken by the Executive Committee on any item listed on this Agenda.

- A. Amendments
- B. Approval

**IV. MINUTES – June 27, 2013**

- A. Corrections
- B. Approval

**V. PUBLIC COMMENTS**

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

**VI. PRESIDENT’S REPORT**

**VII. COMMITTEE REPORTS**

- A. Ad Hoc Governance Committee Michael Fine
  - 1. June 28, 2013
- B. Ad Hoc Nominating Committee Michael Fine
  - 1. July 30, 2013
- C. Claims/Coverage Committee Chair Anderson
  - 1. August 29, 2013

**VIII. TREASURER’S REPORT**

- A. Report for Period Ending June 30, 2013 Corinne Kelsch

**IX. CHIEF EXECUTIVE OFFICER’S REPORT**

**X. BOARD MEMBER COMMENTS**

**XI. INFORMATION AND DISCUSSION ITEMS**

- A. Wi-Fi Exposure Concerns and Follow-Up Activities Reshan Cooray
- B. Claim Administration Audit:
  - 1. Property/Liability Jonathan Lackey
  - 2. Workers’ Compensation Coni Hernandez
- C. CalPERS Compliance Audit Status Report Robert Feldhake

**XII. CONSENT ITEMS**

Any member of the Executive Committee may request that an item on the Consent be pulled and placed in Action Items for discussion and/or action.

- A. Receipt of Gifts and Contributions (Action)
- B. Renewal of Poms & Associates Master Service Agreement (Action)
- C. Approval of Change to Risk Control Assistance Funding Programs Policy (Action)
- D. Approval of Risk Management Deposit Fund (Action)

**XIII. ACTION ITEMS**

- A. Election of ASCIP Executive Committee Officers Michael Fine
- B. Approval of New Master Service Agreement:
  - 1. Nicole Miller & Associates Reshan Cooray
  - 2. Marston + Marston, Inc. Russ O'Donnell
- C. Approval of Position Upgrade: Senior Director of Member Services Fritz Heirich

**XIV. CLOSED SESSION**

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Summary of Open Claims Report to SELF, MARP, Markel & Brit Russ O'Donnell
- B. Summary of Coverage Declination
- C. Claims for Review /Action/Information (Government Code §54956.95) Russ O'Donnell
  - 1. John Baer vs. Palos Verdes Peninsula Unified School District (Discussion/Action)
  - 2. Mattie Blash vs. Orchard School District (Discussion/Action)
  - 3. Earl Mitchell vs. Rancho Santiago Community School District (Discussion/Action)
  - 4. Derrius Salter vs. Paramount Unified School District (Discussion/Action)
  - 5. Gricello Torres vs. Tustin Unified School District (Discussion/Action)
  - 6. Irela Perez-Martinez vs. Compton Unified School District (Discussion/Action)
  - 7. Darrel Hildreth/Deon Woolen vs. Long Beach Unified School District (Discussion/Action)
  - 8. Bryan Zavala vs. Newport-Mesa Unified School District (Discussion/Action)
- D. Chief Executive Officer Performance Evaluation Michael Fine

**XV. RETURN TO OPEN SESSION**

(Announcement of Action Taken in Closed Session as Necessary)

**XVI. ACTION ITEMS**

- A. Chief Executive Officer Compensation Michael Fine

**XVII. FUTURE MEETINGS**

**XVIII. ADJOURNMENT**

The next regular meeting of the Executive Committee will be held on Thursday, September 26, 2013, at the ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703.

### **Americans with Disabilities Act**

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.