



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS  
EXECUTIVE COMMITTEE MEETING  
AGENDA**

**Time: Thursday, October 30, 2014, 10:00 A.M.**

**Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703**

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**MEMBERS**

Corinne Kelsch, President	Santa Clara County Schools' Insurance Group JPA
John Vinke, Vice President	Lawndale School District
Kris Olafsson, Treasurer	MERGE JPA
Lydia Cano	Palos Verdes Peninsula Unified School District
John Didion	Rancho Santiago Community College District
Michael Fine	Riverside Unified School District
Michael Johnston	Clovis Unified School District
Angela Jones	Hermosa Beach City School District
Janece Maez	Santa Monica-Malibu Unified School District
Vahe Markarian	Vista Charter School
Cheryl Plotkin	Montebello Unified School District
Ann Sparks	Bonita Unified School District
Fred Williams	North Orange County Community College District

**ALTERNATES**

Luis Camarena	Anaheim City School District
Teresa Dreyfuss	Rio Hondo Community College District
Phil Hillman	Ontario-Montclair School District
Susan Hume	Fullerton School District
Karen Kimmel	Las Virgenes Unified School District
Thuy Nguyen	Peralta Community College District
Nancy Nien	Downey Unified School District
Barbara Ott	Southern Orange County Property/Liability JPA
Andrea Reynolds	Lowell Joint School District
Joanne Schultz	Valley Insurance Program JPA

**EX OFFICIO**

Fritz Heirich	Chief Executive Officer
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**ASCIP STAFF**

Russ O'Donnell	Chief Operating Officer
Lynn Truong	Chief Financial Officer
Nancy Anderson	Senior Director of Member Services
Reshan Cooray	Director of Risk Services
Martha Espinoza	Director of Administration & Training/Education

**I. CALL TO ORDER**

**II. ROLL CALL – Felicia Williams, Clerk of Executive Committee**

**III. APPROVAL OF THE AGENDA**

Action may be taken by the Executive Committee on any item listed on this Agenda.

- A. Amendments
- B. Approval

**IV. MINUTES – September 25, 2014**

- A. Corrections
- B. Approval

**V. PUBLIC COMMENTS**

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

**VI. PRESIDENT’S REPORT**

Vice President Vinke

**VII. COMMITTEE REPORTS**

- A. Risk Control Committee Chair Ott
  - 1. October 15, 2014
- B. Claims/Coverage Committee Chair Cano
  - 1. October 30, 2014

**VIII. TREASURER’S REPORT**

Treasurer Olafsson

- A. Report for Period Ending September 30, 2014

**IX. STAFF REPORTS**

Chief Executive Officer Fritz Heirich  
Senior Director of Member Services Nancy Anderson

**X. BOARD MEMBER COMMENTS**

**XI. CONSENT ITEMS**

Any member of the Executive Committee may request that an item on the Consent be pulled and placed in Action Items for discussion and/or action.

- A. Approval of ASCIP Parking Policy (Action)
- B. Approval of Risk Management Consulting Agreement (Action)
- C. Renewal of Amendment Master Service Agreement (Action)
- D. Ratification of Amendment to the CEO Employment Agreement (Action)

**XII. ACTION ITEMS**

- A. Appointment of Executive Committee Alternates Fritz Heirich
- B. Incentive Program for Member Participation in Risk Management/Loss Control Reshan Cooray

**XIII. INFORMATION AND DISCUSSION ITEMS**

- A. Annual Risk Control Report for Coverage Year 2013/14 Reshan Cooray
- B. Status Report on ASCIP's Rating Process Review Dion Strategic Consulting & Actuaries

**XIV. CLOSED SESSION**

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Summary of Large Claims Reported to Excess Insurance/Reinsurance Russ O'Donnell
- B. Claims for Review /Action/Information (Government Code §54956.95) Russ O'Donnell
  - 1. Katharine Manter vs. Tustin Unified School District (Discussion/Action)
  - 2. Aurelio Partida-Calvario vs. Mountain View School District (Discussion/Action)

**XV. RETURN TO OPEN SESSION**

(Announcement of Action Taken in Closed Session as Necessary)

**XVI. FUTURE MEETINGS**

- November 19, 2014 – Finance/Investment Committee
- November 19, 2014 – Health Benefits Committee
- November 20, 2014 – Risk Control Committee
- December 4, 2014 – Claims/Coverage Committee

**XVII. ADJOURNMENT**

The next regular meeting of the Executive Committee will be held on Thursday, December 4, 2014, at the ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703.

**Americans with Disabilities Act**

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.