



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS
EXECUTIVE COMMITTEE MEETING
AGENDA**

Time: Wednesday, June 24, 2015, 10:00 A.M.

Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703

MEMBERS

Corinne Kelsch, President	Santa Clara County Schools' Insurance Group JPA
John Vinke, Vice President	Lawndale School District
Kris Olafsson, Treasurer	MERGE JPA
Lydia Cano	Palos Verdes Peninsula Unified School District
John Didion	Rancho Santiago Community College District
Michael Fine	Riverside Unified School District
Michael Johnston	Clovis Unified School District
Angela Jones	Hermosa Beach City School District
Janece Maez	Santa Monica-Malibu Unified School District
Vahe Markarian	Vista Charter School
Cheryl Plotkin	Montebello Unified School District
Ann Sparks	Bonita Unified School District
Fred Williams	North Orange County Community College District

ALTERNATES

Luis Camarena	Anaheim City School District
Michael Clear	Clovis Unified School District
Teresa Dreyfuss	Rio Hondo Community College District
Kathy Everhart	Riverside Unified School District
Phil Hillman	Ontario-Montclair School District
Susan Hume	Fullerton School District
Karen Kimmel	Las Virgenes Unified School District
Thuy Nguyen	Peralta Community College District
Nancy Nien	Downey Unified School District
Barbara Ott	Southern Orange County Property/Liability JPA
Stefanie Phillips	Santa Ana Unified School District
Andrea Reynolds	Lowell Joint School District
Jeff Starr	Saddleback Valley Unified School District
Joanne Schultz	Valley Insurance Program JPA
Irene Sumida	Fenton Charter Public Schools

EX OFFICIO

Fritz Heirich	Chief Executive Officer
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ASCIP STAFF

Russ O'Donnell	Chief Operating Officer
Lynn Truong	Chief Financial Officer

Nancy Anderson

Senior Director of Member Services

I. CALL TO ORDER

II. ROLL CALL – Felicia Williams, Clerk of Executive Committee

III. APPROVAL OF THE AGENDA

Action may be taken by the Executive Committee on any item listed on this Agenda.

- A. Amendments
- B. Approval

IV. MINUTES – May 28, 2015

- A. Corrections
- B. Approval

V. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

VI. REPORTS/PRESENTATIONS/DISCUSSION

- A. Chair Report
- B. Financial Report
- C. Committee Reports
 - 1. Claims/Coverage Committee
- D. Staff Reports
 - 2. Chief Executive Officer
 - 3. Chief Operating Officer
 - 4. Senior Director of Member Services
- E. Board Member/Alternate Comments

Vice President Vinke
Lynn Truong

Chair Cano

Fritz J. Heirich
Russ O'Donnell
Nancy Anderson

VII. CONSENT REQUESTED

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

- A. Reappointment of Standing ASCIP Committee Members (Action)
- B. Approval of Attendance at Professional Conferences (Action)
- C. Disposal of Damaged, Obsolete or Unserviceable ASCIP Property (Action)
- D. Approval of Receipt of Risk Management Deposits (Action)
- E. Adoption of Resolution to Participate in SELF's Optional Excess Liability Coverage
- F. Master Service Agreement Renewals – No Significant Change in Terms, Conditions or Fees (Action)
 - 1. Athens Administrators
 - 2. Bay Actuarial
 - 3. Grant Thornton
 - 4. Joseph Majorro
 - 5. Karen Lee
 - 6. LACOE PeopleSoft Services
 - 7. McCarthy Designs

8. Rivelle Consulting Services
9. Salesforce
10. Shahriari Associates
11. York Risk Services Group

VIII. ACTION REQUESTED

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| A. Certification of Election for ASCIP Executive Committee Members | Felicia Williams |
| B. Appointment of Executive Committee Member | Fritz J. Heirich |
| C. Appointment of Executive Committee Alternates | Fritz J. Heirich |
| D. Appointment of Ad Hoc Nominating Committee | John Vinke |
| E. Approval of 2015/16 Insurance/Reinsurance Purchases | John Chino |
| F. Approval of Amended Master Service Agreements: | |
| 1. American Appraisal | Russ O'Donnell |
| 2. Arthur J. Gallagher & Company | Fritz J. Heirich |
| G. Approval of New Master Service Agreements: | Russ O'Donnell |
| 1. Making the Right Choice | |
| 2. Listen LP | |
| 3. Arthur J. Gallagher & Company | Fritz J. Heirich |
| H. Approval of ASCIP Membership | Fritz J. Heirich |
| I. Approval of 2014/15 Retrospective Rebates for Workers' Comp. Program | Lynn Truong |
| J. Approval of Operating Budget for 2015/16 | Lynn Truong |
| K. Approval of 2015/16 Strategic Planning Meeting Facility Agreement | Felicia Williams |

IX. CLOSED SESSION

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

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| A. Summary of Claims Reported to Excess Insurance/Reinsurance | Russ O'Donnell |
| B. Claims for Review /Action/Information | Stephan Birgel |
| 1. Harbottle vs. State Center Community College District (Discussion/Action) | |
| 2. Jun vs. Chaffey Joint Union High School District (Discussion/Action) | |
| 3. Lara vs. Clovis Unified School District (Discussion/Action) | |
| 4. Reed v. Inglewood Unified School District (Discussion/Action) | |
| 5. Romo vs. Whittier Union High School District (Discussion/Action) | |

X. RETURN TO OPEN SESSION

(Announcement of Action Taken in Closed Session as Necessary)

XI. PERSONNEL ACTION/DISCUSSION

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| A. Action Requested | |
| 1. Approval of Professional Development Loan | Fritz J. Heirich |
| 2. Approval and Ratification of Public Salary Schedule | Fritz J. Heirich |
| B. Personnel Report | Fritz J. Heirich |

XII. FUTURE 2015/16 MEETINGS

August 27, 2015 – Claims/Coverage Committee
August 27, 2015 – Executive Committee

XIII. ADJOURNMENT

Americans with Disabilities Act

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.