ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS
EXECUTIVE COMMITTEE MEETING
AGENDA

Time: Wednesday, June 24, 2015, 10:00 A.M.
Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703

MEMBERS
Corinne Kelsch, President
Santa Clara County Schools’ Insurance Group JPA
John Vinke, Vice President
Lawndale School District
Kris Olafsson, Treasurer
MERGE JPA
Lydia Cano
Palos Verdes Peninsula Unified School District
John Didion
Rancho Santiago Community College District
Michael Fine
Riverside Unified School District
Michael Johnston
Clovis Unified School District
Angela Jones
Hermosa Beach City School District
Janece Maez
Santa Monica-Malibu Unified School District
Vahe Markarian
Vista Charter School
Cheryl Plotkin
Montebello Unified School District
Ann Sparks
Bonita Unified School District
Fred Williams
North Orange County Community College District

ALTERNATES
Luis Camarena
Anaheim City School District
Michael Clear
Clovis Unified School District
Teresa Dreyfuss
Rio Hondo Community College District
Kathy Everhart
Riverside Unified School District
Phil Hillman
Ontario-Montclair School District
Susan Hume
Fullerton School District
Karen Kimmel
Las Virgenes Unified School District
Thuy Nguyen
Peralta Community College District
Nancy Nien
Downey Unified School District
Barbara Ott
Southern Orange County Property/Liability JPA
Stefanie Phillips
Santa Ana Unified School District
Andrea Reynolds
Lowell Joint School District
Jeff Starr
Saddleback Valley Unified School District
Joanne Schultz
Valley Insurance Program JPA
Irene Sumida
Fenton Charter Public Schools

EX OFFICIO
Fritz Heirich
Chief Executive Officer

ASCIP STAFF
Russ O’Donnell
Chief Operating Officer
Lynn Truong
Chief Financial Officer
Executive Committee Meeting Agenda
June 24, 2015

I. CALL TO ORDER

II. ROLL CALL – Felicia Williams, Clerk of Executive Committee

III. APPROVAL OF THE AGENDA

Action may be taken by the Executive Committee on any item listed on this Agenda.
A. Amendments
B. Approval

IV. MINUTES – May 28, 2015
A. Corrections
B. Approval

V. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

VI. REPORTS/PRESENTATIONS/DISCUSSION
A. Chair Report
   Vice President Vinke
B. Financial Report
   Lynn Truong
C. Committee Reports
   1. Claims/Coverage Committee
      Chair Cano
D. Staff Reports
   2. Chief Executive Officer
      Fritz J. Heirich
   3. Chief Operating Officer
      Russ O’Donnell
   4. Senior Director of Member Services
      Nancy Anderson
E. Board Member/Alternate Comments

VII. CONSENT REQUESTED

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.
A. Reappointment of Standing ASCIP Committee Members (Action)
B. Approval of Attendance at Professional Conferences (Action)
C. Disposal of Damaged, Obsolete or Unserviceable ASCIP Property (Action)
D. Approval of Receipt of Risk Management Deposits (Action)
E. Adoption of Resolution to Participate in SELF’s Optional Excess Liability Coverage
F. Master Service Agreement Renewals – No Significant Change in Terms, Conditions or Fees (Action)
   1. Athens Administrators
   2. Bay Actuarial
   3. Grant Thornton
   4. Joseph Majarro
   5. Karen Lee
   6. LACOE PeopleSoft Services
   7. McCarthy Designs
8. Rivelle Consulting Services
9. Salesforce
10. Shahriari Associates
11. York Risk Services Group

VIII. ACTION REQUESTED
A. Certification of Election for ASCIP Executive Committee Members Felicia Williams
B. Appointment of Executive Committee Member Fritz J. Heirich
C. Appointment of Executive Committee Alternates Fritz J. Heirich
D. Appointment of Ad Hoc Nominating Committee John Vinke
E. Approval of 2015/16 Insurance/Reinsurance Purchases John Chino
F. Approval of Amended Master Service Agreements:
   1. American Appraisal Russ O’Donnell
   2. Arthur J. Gallagher & Company Fritz J. Heirich
G. Approval of New Master Service Agreements:
   1. Making the Right Choice Fritz J. Heirich
   2. Listen LP
   3. Arthur J. Gallagher & Company
H. Approval of ASCIP Membership Fritz J. Heirich
I. Approval of 2014/15 Retrospective Rebates for Workers’ Comp. Program Lynn Truong
J. Approval of Operating Budget for 2015/16 Lynn Truong
K. Approval of 2015/16 Strategic Planning Meeting Facility Agreement Felicia Williams

IX. CLOSED SESSION
“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

A. Summary of Claims Reported to Excess Insurance/Reinsurance Russ O’Donnell
B. Claims for Review /Action/Information Stephan Birgel
   1. Harbottle vs. State Center Community College District (Discussion/Action)
   2. Jun vs. Chaffey Joint Union High School District (Discussion/Action)
   3. Lara vs. Clovis Unified School District (Discussion/Action)
   4. Reed v. Inglewood Unified School District (Discussion/Action)
   5. Romo vs. Whittier Union High School District (Discussion/Action)

X. RETURN TO OPEN SESSION
(Announcement of Action Taken in Closed Session as Necessary)

XI. PERSONNEL ACTION/DISCUSSION
A. Action Requested
   1. Approval of Professional Development Loan Fritz J. Heirich
   2. Approval and Ratification of Public Salary Schedule Fritz J. Heirich
B. Personnel Report Fritz J. Heirich

XII. FUTURE 2015/16 MEETINGS
August 27, 2015 – Claims/Coverage Committee
August 27, 2015 – Executive Committee

XIII. ADJOURNMENT
Americans with Disabilities Act

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.