ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS
EXECUTIVE COMMITTEE MEETING
AGENDA

Time: Wednesday, June 29, 2016, 10:00 A.M.
Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703

MEMBERS
Corinne Kelsch, President
Santa Clara County Schools’ Insurance Group JPA
John Vinke, Vice President
Lawndale Elementary School District
Kris Olafsson, Treasurer
MERGE JPA
Lydia Cano
Palos Verdes Peninsula Unified School District
John Didion
Rancho Santiago Community College District
Mays Kakish
Riverside Unified School District
Michael Johnston
Clovis Unified School District
Angela Jones
Hermosa Beach City School District
Janecce Maez
Santa Monica-Malibu Unified School District
Vahe Markarian
Vista Charter Public Schools
Nancy Nien
Downey Unified School District
Ann Sparks
Bonita Unified School District
Fred Williams
North Orange County Community College District

ALTERNATES
Luis Camarena
Anaheim City School District
Michael Clear
Clovis Unified School District
Teresa Dreyfuss
Rio Hondo Community College District
Clark Hampton
Capistrano Unified School District
Phil Hillman
Ontario-Montclair School District
Susan Hume
Fullerton School District
Karen Kimmel
Las Virgenes Unified School District
Barbara Ott
Brea Olinda Unified School District
Stefanie Phillips
Santa Ana Unified School District
Andrea Reynolds
Lowell Joint School District
Jeff Starr
Saddleback Valley Unified School District
Joanne Schultz
Valley Insurance Program JPA
Irene Sumida
Fenton Charter Public Schools
Yumi Takahashi
Long Beach Unified School District

EX OFFICIO
Fritz J. Heirich
Chief Executive Officer

ASCIIP STAFF
Russell O’Donnell
Chief Operating Officer
Lynn Truong
Chief Financial Officer
Dan Sanger
Executive Director of Health Benefits
Stephan Birgel
Senior Director of Litigation & Claim Services
I. CALL TO ORDER

II. ROLL CALL – Felicia Williams, Clerk of Executive Committee

III. APPROVAL OF THE AGENDA
Action may be taken by the Executive Committee on any item listed on this Agenda.
A. Amendments
B. Approval

IV. MINUTES – May 26, 2016
A. Corrections
B. Approval

V. PUBLIC COMMENTS
At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

VI. REPORTS/PRESENTATIONS/DISCUSSION
A. Financial Report
   Chair Olafsson
B. Committee Reports:
   1. Claims/Coverage Committee
      Chair Cano
   2. Finance/Investment Committee
      Chair Olafsson
C. Chief Executive Officer Report
   Fritz J. Heirich
D. Board Member & Alternate Comments
   President Kelsch

VII. CONSENT ITEMS
Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.
A. Approval of Attendance at 2016-17 Professional Conferences (Action)
B. Approval of ASCIP Investment Policy for 2016-17 (Action)
C. Approve the Renewal and Extension of Master Service Agreements (Action)

VIII. ACTION REQUESTED
A. Governance
   1. Certification of Election for ASCIP Executive Committee Members
      Felicia Williams
   2. Appointment to fill a Vacancy on the Executive Committee
      Fritz J. Heirich
   3. Reappointment of Executive Committee Alternates for 2016-17
      Fritz J. Heirich
   4. Reappointment of Standing ASCIP Committee Members for 2016-17
      Fritz J. Heirich
   5. Approval of the Nominating Committee Purpose Statement
      Fritz J. Heirich
   6. Appointment of Nominating Committee Members for 2016-17
      President Kelsch
B. Approval of 2016-17 Insurance and Reinsurance Purchases
   John Chino/Fritz J. Heirich
C. Approve Revised Property & Liability Program Memorandum of Coverage
   Fritz J. Heirich
D. Approve Amended and Revised Master Service Agreements and Contracts:
   1. Arthur J. Gallagher & Company
      Fritz J. Heirich
   2. Paladina Health
      Dan Sanger
E. Property & Liability Claims Administration Operations
   Russell O’Donnell
   1. Accept Property & Liability Claims Audit Report
2. Approve In-House Claims Unit
3. Approve New Position: Claims Manager
4. Approve Revised Master Service Agreement: Corvel Corporation
5. Approve Part-Time Employee Plan

F. Workers Compensation Claims Administration Operations
   Russell O’Donnell
   1. Accept Workers Compensation Claims Audit Report
   2. Approve Revised Master Service Agreements for TPAs:
      i. York Risk Services Group
      ii. Athens Administrators

G. Approval of 2015-16 Retrospective Rebates for Workers’ Comp. Program
   Lynn Truong

H. Approval of Operating Budget for 2016-17
   Lynn Truong

IX. CLOSED SESSION
    “THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

   A. Open Claims Reported to ASCIP’s Property & Liability Excess Insurance
      Russell O’Donnell
      And Reinsurance Partners

   B. Claims for Review /Action/Information
      O’Donnell/Birgel
      1. Sirenia Landa vs. Centinela Valley Unified School District (Discussion/Action)
      2. Giovanni Renteria vs. Bassett Unified School District (Discussion/Action)

X. RETURN TO OPEN SESSION
(Announcement of Action Taken in Closed Session as Necessary)

XI. PERSONNEL
    A. Approval and Ratification of Public Salary Schedule (Action)
       Fritz J. Heirich
    B. Personnel Report (Report)
       Fritz J. Heirich
    C. Approve Revised Master Service Agreements: TCS (Action)
       Fritz J. Heirich
    D. Chief Executive Officer Evaluation (Report)
       Corinne Kelsch

XII. FUTURE 2016-17 MEETINGS
    August 25, 2016 – Claims/Coverage Committee
    August 25, 2016 – Executive Committee

XIII. ADJOURNMENT

Americans with Disabilities Act
The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

Public Record Inspection Location
ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703