



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS
EXECUTIVE COMMITTEE MEETING
AGENDA**

Time: Wednesday, June 29, 2016, 10:00 A.M.

Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703

MEMBERS

Corinne Kelsch, President	Santa Clara County Schools' Insurance Group JPA
John Vinke, Vice President	Lawndale Elementary School District
Kris Olafsson, Treasurer	MERGE JPA
Lydia Cano	Palos Verdes Peninsula Unified School District
John Didion	Rancho Santiago Community College District
Mays Kakish	Riverside Unified School District
Michael Johnston	Clovis Unified School District
Angela Jones	Hermosa Beach City School District
Janece Maez	Santa Monica-Malibu Unified School District
Vahe Markarian	Vista Charter Public Schools
Nancy Nien	Downey Unified School District
Ann Sparks	Bonita Unified School District
Fred Williams	North Orange County Community College District

ALTERNATES

Luis Camarena	Anaheim City School District
Michael Clear	Clovis Unified School District
Teresa Dreyfuss	Rio Hondo Community College District
Clark Hampton	Capistrano Unified School District
Phil Hillman	Ontario-Montclair School District
Susan Hume	Fullerton School District
Karen Kimmel	Las Virgenes Unified School District
Barbara Ott	Brea Olinda Unified School District
Stefanie Phillips	Santa Ana Unified School District
Andrea Reynolds	Lowell Joint School District
Jeff Starr	Saddleback Valley Unified School District
Joanne Schultz	Valley Insurance Program JPA
Irene Sumida	Fenton Charter Public Schools
Yumi Takahashi	Long Beach Unified School District

EX OFFICIO

Fritz J. Heirich	Chief Executive Officer
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ASCIP STAFF

Russell O'Donnell	Chief Operating Officer
Lynn Truong	Chief Financial Officer
Dan Sanger	Executive Director of Health Benefits
Stephan Birgel	Senior Director of Litigation & Claim Services

I. CALL TO ORDER

II. ROLL CALL – Felicia Williams, Clerk of Executive Committee

III. APPROVAL OF THE AGENDA

Action may be taken by the Executive Committee on any item listed on this Agenda.

- A. Amendments
- B. Approval

IV. MINUTES – May 26, 2016

- A. Corrections
- B. Approval

V. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

VI. REPORTS/PRESENTATIONS/DISCUSSION

- A. Financial Report Chair Olafsson
- B. Committee Reports:
 - 1. Claims/Coverage Committee Chair Cano
 - 2. Finance/Investment Committee Chair Olafsson
- C. Chief Executive Officer Report Fritz J. Heirich
- D. Board Member & Alternate Comments President Kelsch

VII. CONSENT ITEMS

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

- A. Approval of Attendance at 2016-17 Professional Conferences (Action)
- B. Approval of ASCIP Investment Policy for 2016-17 (Action)
- C. Approve the Renewal and Extension of Master Service Agreements (Action)

VIII. ACTION REQUESTED

- A. Governance
 - 1. Certification of Election for ASCIP Executive Committee Members Felicia Williams
 - 2. Appointment to fill a Vacancy on the Executive Committee Fritz J. Heirich
 - 3. Reappointment of Executive Committee Alternates for 2016-17 Fritz J. Heirich
 - 4. Reappointment of Standing ASCIP Committee Members for 2016-17 Fritz J. Heirich
 - 5. Approval of the Nominating Committee Purpose Statement Fritz J. Heirich
 - 6. Appointment of Nominating Committee Members for 2016-17 President Kelsch
- B. Approval of 2016-17 Insurance and Reinsurance Purchases John Chino/Fritz J. Heirich
- C. Approve Revised Property & Liability Program Memorandum of Coverage Fritz J. Heirich
- D. Approve Amended and Revised Master Service Agreements and Contracts:
 - 1. Arthur J. Gallagher & Company Fritz J. Heirich
 - 2. Paladina Health Dan Sanger
- E. Property & Liability Claims Administration Operations Russell O'Donnell
 - 1. Accept Property & Liability Claims Audit Report

2. Approve In-House Claims Unit
3. Approve New Position: Claims Manager
4. Approve Revised Master Service Agreement: Corvel Corporation
5. Approve Part-Time Employee Plan
- F. Workers Compensation Claims Administration Operations Russell O'Donnell
 1. Accept Workers Compensation Claims Audit Report
 2. Approve Revised Master Service Agreements for TPAs:
 - i. York Risk Services Group
 - ii. Athens Administrators
- G. Approval of 2015-16 Retrospective Rebates for Workers' Comp. Program Lynn Truong
- H. Approval of Operating Budget for 2016-17 Lynn Truong

IX. CLOSED SESSION

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Open Claims Reported to ASCIP's Property & Liability Excess Insurance And Reinsurance Partners Russell O'Donnell
- B. Claims for Review /Action/Information O'Donnell/Birgel
 1. Sirenia Landa vs. Centinela Valley Unified School District (Discussion/Action)
 2. Giovanni Renteria vs. Bassett Unified School District (Discussion/Action)

X. RETURN TO OPEN SESSION

(Announcement of Action Taken in Closed Session as Necessary)

XI. PERSONNEL

- A. Approval and Ratification of Public Salary Schedule (Action) Fritz J. Heirich
- B. Personnel Report (Report) Fritz J. Heirich
- C. Approve Revised Master Service Agreements: TCS (Action) Fritz J. Heirich
- D. Chief Executive Officer Evaluation (Report) Corinne Kelsch

XII. FUTURE 2016-17 MEETINGS

August 25, 2016 – Claims/Coverage Committee
August 25, 2016 – Executive Committee

XIII. ADJOURNMENT

Americans with Disabilities Act

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

Public Record Inspection Location

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703