



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS
EXECUTIVE COMMITTEE MEETING
AGENDA**

Time: Thursday, August 25, 2016, 10:00 A.M.

Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703

MEMBERS

Corinne Kelsch, President	Santa Clara County Schools' Insurance Group JPA
John Vinke, Vice President	Lawndale Elementary School District
Kris Olafsson, Treasurer	MERGE JPA
Lydia Cano	Palos Verdes Peninsula Unified School District
Teresa Dreyfuss	Rio Hondo Community College District
Mays Kakish	Riverside Unified School District
Michael Johnston	Clovis Unified School District
Angela Jones	Hermosa Beach City School District
Janece Maez	Santa Monica-Malibu Unified School District
Nancy Nien	Downey Unified School District
Ann Sparks	Bonita Unified School District
Irene Sumida	Fenton Charter Public Schools
Fred Williams	North Orange County Community College District

ALTERNATES

Luis Camarena	Anaheim City School District
Michael Clear	Clovis Unified School District
Clark Hampton	Capistrano Unified School District
Phil Hillman	Ontario-Montclair School District
Susan Hume	Fullerton School District
Karen Kimmel	Las Virgenes Unified School District
Barbara Ott	Brea Olinda Unified School District
Andrea Reynolds	Lowell Joint School District
Jeff Starr	Saddleback Valley Unified School District
Joanne Schultz	Valley Insurance Program JPA
Yumi Takahashi	Long Beach Unified School District

EX OFFICIO

Fritz J. Heirich

Chief Executive Officer

ASCIP STAFF

Russell O'Donnell
Lynn Truong
Stephan Birgel
Nidra Kumaradas

Chief Operating Officer
Chief Financial Officer
Senior Director of Litigation & Claim Services
Director of Workers' Compensation

I. CALL TO ORDER

II. ROLL CALL – Felicia Williams, Clerk of Executive Committee

III. APPROVAL OF THE AGENDA

Action may be taken by the Executive Committee on any item listed on this Agenda.

- A. Amendments
- B. Approval

IV. MINUTES – June 29, 2016

- A. Corrections
- B. Approval

V. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

VI. REPORTS/PRESENTATIONS/DISCUSSION

- A. Financial Report Chair Olafsson
- B. Committee Reports:
 - 1. Claims & Coverage Committee Chair Cano
 - 2. Nominating Committee Fritz J. Heirich
- C. Chief Executive Officer Report Fritz J. Heirich
- D. Board Member & Alternate Comments Vice President Vinke

VII. ACTION REQUESTED

- A. Governance
 - 1. Appointment of Advisory Committee Members Fritz J. Heirich
 - 2. Appointment to Fill Executive Committee Vacancies Fritz J. Heirich
 - i. Alternate (Category: Community College Districts)
 - ii. Alternate (Category: K-12, Large)
 - 3. Election of Executive Committee Officers Fritz J. Heirich
- B. Approval of ASCIP Support for School Business Management Certificate Program Fritz J. Heirich
- C. Renewal of Owner-Controlled Insurance Program (OCIP) Russell O'Donnell
- D. Approve Change in Coverage for ASCIP Members Russell O'Donnell

VIII. CLOSED SESSION

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Open Claims Reported to ASCIP's Property & Liability Excess Insurance and Reinsurance Partners Russell O'Donnell
- B. Summary of Coverage Declinations Russell O'Donnell
- C. Claims for Review /Action/Information O'Donnell/Birgel
 - 1. Guerrero vs. Whittier Union High School District (Information Only)
 - 2. Giovanni Renteria vs. Bassett Unified School District (Information Only)

- 3. Sosa and Casillas vs. Norwalk-La Mirada Unified School District (Discussion/Action)
- D. Approval of Real-Estate Contract Fritz J. Heirich

IX. RETURN TO OPEN SESSION

(Announcement of Action Taken in Closed Session as Necessary)

X. PERSONNEL

- A. ASCIP Operations (Action) Fritz J. Heirich
 - 1. Approve Revised Position Descriptions Fritz J. Heirich
 - i. Coordinator
 - ii. Senior Director
 - 2. Approve New Claims Position Descriptions Fritz J. Heirich
- B. Personnel Report (Report) Fritz J. Heirich
- C. Chief Executive Officer Evaluation (Report) Fritz J. Heirich

XI. FUTURE 2016-17 MEETINGS

September 22, 2016 – Health Benefits Committee
September 22, 2016 – Finance/Investment Committee
September 29, 2016 – Claims & Coverage Committee
September 29, 2016 – Executive Committee

XII. ADJOURNMENT

Americans with Disabilities Act

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

Public Record Inspection Location

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703