



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS
EXECUTIVE COMMITTEE MEETING
AGENDA**

Time: Thursday, May 25, 2017, 10:00 A.M.

Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703

MEMBERS

Corinne Kelsch, President
Angela Jones, Vice President
Kris Olafsson, Treasurer

Santa Clara County Schools' Insurance Group JPA
Hermosa Beach City School District
MERGE JPA

Teresa Dreyfuss
Susan Hume
Mays Kakish
Michael Johnston
Nancy Nien
Barbara Ott
Ann Sparks
Irene Sumida
Fred Williams

Rio Hondo Community College District
Fullerton School District
Riverside Unified School District
Clovis Unified School District
Downey Unified School District
Brea Olinda Unified School District
Bonita Unified School District
Fenton Charter Public Schools
North Orange County Community College District

ALTERNATES

Luis Camarena
Michael Clear
Tim Corcoran
Clark Hampton
Peter Hardash
Antoine Hawkins
Phil Hillman
Karen Kimmel
Andrea Reynolds
Jeff Starr
Joanne Schultz
Yumi Takahashi
Kent Taylor

Newport-Mesa Unified School District
Clovis Unified School District
Grossmont-Cuyamaca Community College District
Capistrano Unified School District
Rancho Santiago Community College District
Bassett Unified School District
Ontario-Montclair School District
Las Virgenes Unified School District
Lowell Joint School District
Saddleback Valley Unified School District
Valley Insurance Program JPA
Long Beach Unified School District
Lennox School District

EX OFFICIO

Fritz J. Heirich

Chief Executive Officer

ASCIP STAFF

Russell O'Donnell
Lynn Truong
Dan Sanger
Stephan Birgel
Reshan Cooray
Martha Espinoza

Chief Operating Officer
Chief Financial Officer
Executive Director of Health Benefits
Senior Director of Litigation & Claim Services
Senior Director of Risk Services
Director of Administration, Education and Training.

I. CALL TO ORDER

II. ROLL CALL – Felicia Williams, Clerk of Executive Committee

III. APPROVAL OF THE AGENDA

Action may be taken by the Executive Committee on any item listed on this Agenda.

- A. Amendments
- B. Approval

IV. MINUTES – April 27, 2017

- A. Corrections
- B. Approval

V. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

VI. REPORTS

- A. Board President’s Report Corinne Kelsch
- B. Treasurer’s Report Treasurer Olafsson
- C. Committee Chair Reports:
 - 1. Claims & Coverage Committee Chair Hardash
 - 2. Finance and Health Benefits Committees Chair Olafsson
 - 3. Risk Control Committee Chair Ott
- D. Staff Reports
 - 1. Chief Executive Officer Fritz J. Heirich
 - 2. Executive Director of Health Benefits Dan Sanger
- E. Board Member & Alternate Comments President Kelsch

VII. CONSENT REQUESTED

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

- A. Acceptance of 2017 First Quarter Investment Performance Report (Action)
- B. Approve Extension of Master Service Agreements (Action)
 - 1. Property & Casualty and Workers Compensation Programs
 - i. Boretti, Inc.
 - ii. California Loss Control
 - iii. Executive Environmental
 - iv. General Safety Services
 - v. Horizon Intertainment
 - vi. IEL Company
 - vii. MJD & Associates
 - viii. National Safety Center
 - ix. Poms & Associates
 - x. Resource Conservation Management
 - xi. Safety Research Consultants, Inc.
 - xii. Talon

- xiii. Woodward Ergonomics
- 2. Health Benefits Program
 - i. Pinnacle Claims Management
 - ii. Barney & Barney, LLC.
 - iii. Gallagher Benefit Services

VIII. ACTION REQUESTED

- A. Approve Renewal of Master Service Agreements
 - 1. Property & Liability Program Reshan Cooray/Russell O'Donnell
 - i. Environmental Assistance Group
 - ii. Forensic Analytical
 - iii. Origami Risk, LLC.
 - iv. Sierra Ergonomics
 - v. The HR Manager
- B. Approve New Master Service Agreements
 - 1. Risk Management Services Reshan Cooray
 - i. Associated Environmental Management
 - ii. Cyber Radar Systems
 - iii. Gainful, Inc.
 - iv. Ergolution, Inc.
 - 2. Member Training & Education Service Providers Martha Espinoza
 - i. C&A Safety Consultants
 - ii. CPR Training Professionals
 - iii. Dick Mondo de Froideville
 - iv. Health Science Associates
- C. Approve Risk Management Incentive Program Results for 2016-17 Reshan Cooray
- D. Approve Risk Control Grant Program Procedures for Fiscal Year 2017-18 Reshan Cooray
- E. Approve of Onsite Primary Care Budget Change Dan Sanger
- F. Portfolio Strategy & Benchmarking Consideration Lynn Truong
- G. Approve of ASCIP Investment Policy Lynn Truong
- H. Property & Liability Program Fritz J. Heirich/John Chino
 - 1. Approve 2017-18 Property & Liability Insurance Purchases
 - 2. Approve Revised Property & Liability Program Memorandum of Coverage
- I. Approve Change to Executive Committee Meeting Schedule Fritz J. Heirich

IX. CLOSED SESSION

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Open Claims Reported to ASCIP's Property & Liability Excess Insurance and Reinsurance Partners Russell O'Donnell
- B. Claims for Review/Action/Information O'Donnell/Birgel
 - 1. J.V., et al., vs. Pomona Unified School District (Discussion/Action)
 - 2. S.R., a minor vs. Hawthorne School District (Discussion/Action)
 - 3. Priscilla Vallejo vs. Santa Ana Unified School District (Discussion/Action)

X. RETURN TO OPEN SESSION

(Announcement of Action Taken in Closed Session as Necessary)

XI. PERSONNEL

- A. Personnel & Compensation Committee Report Corinne Kelsch
- B. Employee Benefits & Compensation (Action) Fritz J. Heirich
 - 1. Approve Changes to ASCIP Health Benefits Coverage
 - 2. Approve Compass Professional Health Services
 - 3. Approve Employee Compensation Budget for Fiscal Year 2016-17

XII. FUTURE 2016-17 MEETINGS

- June 9, 2017: Nominating Committee
- June 29, 2017: Claims & Coverage Committee
Executive Committee

XIII. ADJOURNMENT

Americans with Disabilities Act

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

Public Record Inspection Location

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703