



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS
EXECUTIVE COMMITTEE MEETING
AGENDA**

Time: Friday, November 3, 2017; 9:30 A.M.

Location: Omni Hotel & Resorts, 675 L. Street, San Diego, CA 92101

MEMBERS

Corinne Kelsch, President	Santa Clara County Schools' Insurance Group JPA
Angela Jones, Vice President	Hermosa Beach City School District
Kris Olafsson, Treasurer	MERGE JPA
Keith Butler	Palos Verdes Peninsula Unified School District
Teresa Dreyfuss	Rio Hondo Community College District
Phil Hillman	Ontario-Montclair School District
Susan Hume	Bonita Unified School District
Mays Kakish	Riverside Unified School District
Michael Johnston	Clovis Unified School District
Barbara Ott	Brea Olinda Unified School District
Irene Sumida	Fenton Charter Public Schools
Yumi Takahashi	Long Beach Unified School District
Fred Williams	North Orange County Community College District

ALTERNATES

Luis Camarena	Newport-Mesa Unified School District
Tim Corcoran	Grossmont-Cuyamaca Community College District
Clark Hampton	Capistrano Unified School District
Peter Hardash	Rancho Santiago Community College District
Antoine Hawkins	Bassett Unified School District
Karen Kimmel	Las Virgenes Unified School District
Robert McEntire	Covina-Valley Unified School District
Monica Oviedo	Whittier Union High School District
Andrea Reynolds	Lowell Joint School District
Kent Taylor	Lennox School District
Dean West	Orange County Department of Education

EX OFFICIO

Fritz J. Heirich

Chief Executive Officer

ASCIP STAFF

Russell O'Donnell
Lynn Truong
Stephan Birgel

Chief Operating Officer
Chief Financial Officer
Senior Director of Litigation & Claim Services

I. CALL TO ORDER

II. ROLL CALL – Felicia Williams, Clerk of Executive Committee

III. APPROVAL OF THE AGENDA

Action may be taken by the Executive Committee on any item listed on this Agenda.

- A. Amendments
- B. Approval

IV. MINUTES – September 28, 2017

- A. Corrections
- B. Approval

V. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

VI. REPORTS

- A. Board President’s Report President Kelsch
- B. Treasurer’s Report Treasurer Olafsson
- C. Committee Chair Reports:
 - 1. Claims & Coverage Committee Russ O’Donnell
 - 2. Risk Control Committee Chair Ott
- D. Board Member & Alternate Comments President Kelsch

VII. CONSENT REQUESTED

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

- A. Appointment of Committee Co-Chair (Action)
- B. Annual Risk Control Report Fiscal Year 2016-17 (Information)

VIII. INFORMATION AND DISCUSSION ITEMS

- A. Annual Report of Risk Management Deposit Funds Lynn Truong

IX. ACTION REQUESTED

- A. Governance:
 - 1. Appointment of ASCIP Executive Officers Robert J. Feldhake
- B. Ratify OCIP Policy for Owners Protective Policy Russ O’Donnell
- C. Approval of New Master Service Agreement:
 - 1. Learning as Leadership Fritz J. Heirich
- D. Ratification of Revised Staff Job Descriptions Fritz J. Heirich

X. CLOSED SESSION

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Open Claims Reported to ASCIP’s Property & Liability Excess Insurance and Reinsurance Partners Russell O’Donnell
- B. Claims for Review/Action/Information O’Donnell/Birgel
 - 1. Spero Saridakis vs. San Francisco Community College District (Information Only)
- C. Chief Executive Office Performance Evaluation President Kelsch

XI. RETURN TO OPEN SESSION

(Announcement of Action Taken in Closed Session as Necessary)

XII. FUTURE 2017-18 MEETINGS

November 15, 2017 – Health Benefits Committee

November 15, 2017 – Finance Committee

November 16, 2017 – Risk Control Committee

December 7, 2017 – Claims & Coverage Committee

December 7, 2017 – Executive Committee

XIII. ADJOURNMENT

Americans with Disabilities Act

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

Public Record Inspection Location

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703