



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS
EXECUTIVE COMMITTEE MEETING
AGENDA**

Time: Thursday, December 7, 2017; 10:00 A.M.

Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703

MEMBERS

Corinne Kelsch, President	Santa Clara County Schools' Insurance Group JPA
Angela Jones, Vice President	Hermosa Beach City School District
Kris Olafsson, Treasurer	MERGE JPA
Keith Butler	Palos Verdes Peninsula Unified School District
Teresa Dreyfuss	Rio Hondo Community College District
Phil Hillman	Ontario-Montclair School District
Susan Hume	Bonita Unified School District
Mays Kakish	Riverside Unified School District
Michael Johnston	Clovis Unified School District
Barbara Ott	Brea Olinda Unified School District
Irene Sumida	Fenton Charter Public Schools
Yumi Takahashi	Long Beach Unified School District
Fred Williams	North Orange County Community College District

ALTERNATES

Luis Camarena	Newport-Mesa Unified School District
Tim Corcoran	Grossmont-Cuyamaca Community College District
Clark Hampton	Capistrano Unified School District
Peter Hardash	Rancho Santiago Community College District
Antoine Hawkins	Bassett Unified School District
Karen Kimmel	Las Virgenes Unified School District
Robert McEntire	Covina-Valley Unified School District
Monica Oviedo	Whittier Union High School District
Andrea Reynolds	Lowell Joint School District
Kent Taylor	Lennox School District
Dean West	Orange County Department of Education

EX OFFICIO

Fritz J. Heirich

Chief Executive Officer

ASCIP STAFF

Russell O'Donnell
Lynn Truong
Stephan Birgel

Chief Operating Officer
Chief Financial Officer
Chief Claims Officer, Property & Liability

I. CALL TO ORDER

II. ROLL CALL – Felicia Williams, Clerk of Executive Committee

III. APPROVAL OF THE AGENDA

Action may be taken by the Executive Committee on any item listed on this Agenda.

- A. Amendments
- B. Approval

IV. MINUTES – November 3, 2017

- A. Corrections
- B. Approval

V. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

VI. REPORTS

- A. Board President’s Report President Kelsch
- B. Treasurer’s Report Treasurer Olafsson
- C. Committee Chair Reports:
 - 1. Claims & Coverage Committee Chair Hardash
 - 2. Risk Control Committee Chair Ott
 - 3. Finance Committee Chair Olafsson
 - 4. Personnel Committee President Kelsch
- D. Staff Reports
 - 1. Chief Executive Officer Fritz J. Heirich
- E. Board Member & Alternate Comments President Kelsch

VII. CONSENT REQUESTED

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

- A. Risk Control Grant Report (Information)
- B. ASCIP 2017 Third Quarter Investment Summary Report (Action)

VIII. ACTION REQUESTED

- A. Approval of Financial Audit as of June 30, 2017
- B. Governance:
 - 1. Appointment of Advisory Committee Members Russ O’Donnell
- C. Amendment to Deferred Compensation Plan Document Lynn Truong
- D. Approve Budget Adjustment Fritz J. Heirich

IX. CLOSED SESSION

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Open Claims Reported to ASCIP’s Property & Liability Russell O’Donnell
Excess Insurance and Reinsurance Partners
- B. Claims for Review/Action/Information O’Donnell/Birgel
 - 1. Ethan Kalnins vs. Saddleback Valley Unified School District (Discussion/Action)
- C. Chief Executive Officer Performance Evaluation President Kelsch

X. RETURN TO OPEN SESSION
(Announcement of Action Taken in Closed Session as Necessary)

XI. PERSONNEL

A. Chief Executive Officer Compensation President Kelsch

XII. FUTURE 2017-18 MEETINGS

January 11, 2018: Risk Control Committee
January 17-19, 2018: Community College Districts Consortium
January 25, 2018: Claims & Coverage Committee
Executive Committee

XIII. ADJOURNMENT

Americans with Disabilities Act

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

Public Record Inspection Location

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703