



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS  
EXECUTIVE COMMITTEE MEETING  
AGENDA**

**Time: Thursday, January 25, 2018; 10:00 A.M.**

**Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703**

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**MEMBERS**

Corinne Kelsch, President	Santa Clara County Schools' Insurance Group JPA
Angela Jones, Vice President	Hermosa Beach City School District
Kris Olafsson, Treasurer	MERGE JPA
Keith Butler	Palos Verdes Peninsula Unified School District
Teresa Dreyfuss	Rio Hondo Community College District
Phil Hillman	Ontario-Montclair School District
Susan Hume	Bonita Unified School District
Mays Kakish	Riverside Unified School District
Michael Johnston	Clovis Unified School District
Barbara Ott	Brea Olinda Unified School District
Irene Sumida	Fenton Charter Public Schools
Yumi Takahashi	Long Beach Unified School District
Fred Williams	North Orange County Community College District

**ALTERNATES**

Luis Camarena	Newport-Mesa Unified School District
Tim Corcoran	Grossmont-Cuyamaca Community College District
Clark Hampton	Capistrano Unified School District
Peter Hardash	Rancho Santiago Community College District
Antoine Hawkins	Bassett Unified School District
Karen Kimmel	Las Virgenes Unified School District
Robert McEntire	Covina-Valley Unified School District
Monica Oviedo	Whittier Union High School District
Andrea Reynolds	Lowell Joint School District
Kent Taylor	Lennox School District
Dean West	Orange County Department of Education

**EX OFFICIO**

Fritz J. Heirich

Chief Executive Officer

**ASCIP STAFF**

Russell O'Donnell  
Lynn Truong  
Stephan Birgel  
Nancy Anderson  
Reshan Cooray

Chief Operating Officer  
Chief Financial Officer  
Chief Claims Officer, Property & Liability  
Senior Director of Member Services  
Senior Director of Risk Services

**I. CALL TO ORDER**

**II. ROLL CALL – Felicia Williams, Clerk of Executive Committee**

**III. APPROVAL OF THE AGENDA**

Action may be taken by the Executive Committee on any item listed on this Agenda.

- A. Amendments
- B. Approval

**IV. MINUTES – December 7, 2017**

- A. Corrections
- B. Approval

**V. PUBLIC COMMENTS**

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

**VI. REPORTS**

- A. Board President’s Report President Kelsch
- B. Treasurer’s Report Treasurer Olafsson
- C. Committee Chair Reports:
  - 1. Claims & Coverage Committee Chair Hardash
  - 2. Risk Control Committee Chair Ott/Reshan Cooray
- D. Staff Reports
  - 1. Chief Executive Officer Fritz J. Heirich
- E. Board Member & Alternate Comments President Kelsch

**VII. CONSENT REQUESTED**

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

- A. Ratification of Amendment to CEO Agreement and Adopt Board Resolution (Action)

**VIII. ACTION REQUESTED**

- A. Executive Committee Calendar for Fiscal Year 2018-19 Fritz J. Heirich
- B. Draft Agenda for the Annual Membership Meeting Fritz J. Heirich
- C. Approval of Claims Administration Audit Russell O’Donnell
- D. Approve Pilot Project Involving Bridg-it School Digital Platform Reshan Cooray
- E. Approval of OCIP Renewal with Liberty Mutual John Chino/Fritz J. Heirich

**IX. CLOSED SESSION**

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Open Claims Reported to ASCIP’s Property & Liability Excess Insurance and Reinsurance Partners Russell O’Donnell
- B. Summary of Coverage Declinations Russell O’Donnell
- C. Claims for Review/Action/Information O’Donnell/Birgel
  - 1. (GL) Lianne Pfister vs. Newport-Mesa School District (Discussion/Action)
  - 2. (GL) Luis Rivas et. al, vs. North Orange County Community College District (Discussion/Action)
  - 3. (GL) Jennifer Sandoval vs. Fullerton Joint Union High School District (Discussion/Action)

4. (GL) Estate of Priscilla Vallejo vs. Santa Ana Unified School District (Discussion/Action)
5. (GL) Joshua Watson vs. Clovis Unified School District (Information Only)

**X. RETURN TO OPEN SESSION**

(Announcement of Action Taken in Closed Session as Necessary)

**XI. PERSONNEL ACTION/DISCUSSION REPORT**

- A. 2018 Goals & Objectives
- B. Personnel Report

Fritz J. Heirich  
Fritz J. Heirich

**XII. FUTURE 2017-18 MEETINGS**

February 8, 2018: Finance Committee  
Health Benefits Committee  
February 22, 2018: Claims & Coverage Committee  
Executive Committee

**XIII. ADJOURNMENT**

**Americans with Disabilities Act**

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

**Public Record Inspection Location**

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703