



## Hats Off To ASCIP's Members For Their Leadership!



### ASCIP Governance

## Frequently Asked Questions

### How is ASCIP Governed?

ASCIP is governed by a 13 member Board of Directors called the Executive Committee. There are three members representing the K-12 members with member agencies having less than 15,000 ADA; there are three members representing the K-12 member agencies having greater than 15,000 ADA; two members representing the K-8 member agencies; two members representing the Community College member agencies; two members representing Joint Power Authority members; and one member representing the Charter School members. ASCIP also has 13 at-large alternate members representing the same categories of membership.

### What is the role of the Executive Committee?

The Executive Committee provides the overall leadership for ASCIP and is responsible for developing long-range goals and supporting policies to guide the direction of the organization and its staff. The Committee is also responsible for establishing and overseeing the activities of ASCIP's standing and ad hoc committees.

### How do individuals become a member of the Executive Committee?

Executive Committee members are elected by ASCIP member districts within their respective membership category (K-8, Community College, JPA, etc.) Alternate members are appointed by the Executive Committee concurrently with the certification of the election of the Executive Committee members.

### When are Executive Committee elections held?

Elections are held annually. The election process begins in April of each year when nomination forms are distributed to the membership.

### What are the qualifications required to serve on the Executive Committee?

Members of the Executive Committee are required to be full-time employees of an active ASCIP member agency participating in ASCIP's Property & Liability program.

### How long are the terms of the Executive Committee members?

Executive Committee members are elected to three-year terms. The Executive Committee members have staggered terms resulting in an annual election for approximately one-third of the Executive Committee. The Executive Committee does not have term limits.

### Are there officer positions on the Executive Committee and how are they selected?

The Executive Committee has three officer positions: the President (the board chair), the Vice President (the board vice-chair); and Treasurer. The Executive Committee appoints officers annually during their August meeting and the officers typically serve in their roles for one year.

### How are mid-term vacancies on the Executive Committee filled?

The Executive Committee appoints individuals to mid-term vacancies. Appointments to fill a vacancy are for the remaining term of the vacant seat. Although the Executive Committee looks first for candidates from within the vacant seat's membership category (K-8, Community College, JPA, etc.) the Executive Committee may, due to an absence of candidates from that category, fill the vacancy with a full-time employee representing a member agency from any category.

### What other opportunities are there to participate in ASCIP governance activities?

ASCIP has a number of standing committees (e.g., Finance, Claims & Coverage, Risk Control, Community College, and Health Benefits). Membership on these committees is open to employee representatives from all ASCIP member agencies. Membership on these committees requires Executive Committee approval. The chairs of these committees are required to be members of the Executive Committee.

### How often do the committees meet?

The Executive and Claims & Coverage Committees meet nine times a year. The Community College Committee meets approximately two times a year. The other committee's meet quarterly.

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## ASCIP's Annual Election Calendar

