ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS
EXECUTIVE COMMITTEE MEETING
AGENDA

Time: Thursday, February 22, 2018; 10:00 A.M.
Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703

MEMBERS
Corinne Kelsch, President Santa Clara County Schools’ Insurance Group JPA
Angela Jones, Vice President Hermosa Beach City School District
Kris Olafsson, Treasurer MERGE JPA
Keith Butler Palos Verdes Peninsula Unified School District
Teresa Dreyfuss Rio Hondo Community College District
Phil Hillman Ontario-Montclair School District
Susan Hume Bonita Unified School District
Mays Kakish Riverside Unified School District
Michael Johnston Clovis Unified School District
Barbara Ott Brea Olinda Unified School District
Irene Sumida Fenton Charter Public Schools
Yumi Takahashi Long Beach Unified School District
Fred Williams North Orange County Community College District

ALTERNATES
Luis Camarena Newport-Mesa Unified School District
Tim Corcoran Grossmont-Cuyamaca Community College District
Clark Hampton Capistrano Unified School District
Peter Hardash Rancho Santiago Community College District
Antoine Hawkins Bassett Unified School District
Karen Kimmel Las Virgenes Unified School District
Robert McEntire Covina-Valley Unified School District
Monica Oviedo Whittier Union High School District
Andrea Reynolds Lowell Joint School District
Kent Taylor Lennox School District
Dean West Orange County Department of Education

EX OFFICIO
Fritz J. Heirich Chief Executive Officer

ASCIP STAFF
Russell O’Donnell Chief Operating Officer
Lynn Truong Chief Financial Officer
Stephan Birgel Chief Claims Officer, Property & Liability
Dan Sanger Executive Director of Health Benefits
Nidra Kumaradas Senior Director of Workers’ Compensation

I. CALL TO ORDER
II. ROLL CALL – Felicia Williams, Clerk of Executive Committee

III. APPROVAL OF THE AGENDA
Action may be taken by the Executive Committee on any item listed on this Agenda.
A. Amendments
B. Approval

IV. MINUTES – January 25, 2018
A. Corrections
B. Approval

V. PUBLIC COMMENTS
At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

VI. REPORTS
A. Board President’s Report
   President Kelsch
B. Treasurer’s Report
   Treasurer Olafsson
C. Committee Chair Reports:
   1. Claims & Coverage Committee
   Chair Hardash
   2. Finance Committee
   Co-Chair Hume
   3. Health Benefits Committee
   Dan Sanger
D. Staff Reports
   1. Chief Executive Officer
   Fritz J. Heirich
   2. Schools Excess Liability Fund
   Peter Hardash
E. Board Member & Alternate Comments
   President Kelsch

VII. CONSENT REQUESTED
Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.
A. Approval of Keynote Speaker Engagement (Action)
B. Americans with Disability Act and Employment Practices Services (Information Only)
C. Renewal of Return-to-Work Partners Master Service Agreement (Action)
D. ASCIP 2017 Fourth Quarter Investment Summary Report (Action)

VIII. ACTION REQUESTED
A. Health Benefits Program:
   Dan Sanger
   1. Approval of Plan Changes:
      i. Employee Assistance Programs
      ii. Vision PPO
   2. Approval of New Master Service Agreement:
      i. COBRA Administrator
   3. Approval of Revised Health Benefits Committee Policy
   4. Approval of Planned Rate Ranges for 2018-19
B. Workers Compensation Program
   1. Approval of Changes to Master Service Agreements:
      i. Norman Peterson & Associates
      Nidra Kumaradas
   2. Approval of Revisions to the Memorandum of Coverage
      Russell O’Donnell
Executive Committee Meeting Agenda
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3. Approval of Program Rates for 2018-19
   Fritz J. Heirich
C. Property & Liability Program
   1. Approval of Program Rates for 2018-19
      Fritz J. Heirich
   2. Approval of Assumption Agreement: SOC JPA
      Russell O’Donnell
   3. Approval of Retention of Search Firm: Capstone Search Firm
      Russell O’Donnell
D. Finance Operations
   1. Approval of Changes to Master Service Agreements
      Lynn Truong
      i. Milliman
   2. Approval of Revised Finance Committee Policy
   3. Approval of Financial Auditor

IX. CLOSED SESSION
    “THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS
    TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8,
    54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”
    A. Open Claims Reported to ASCIP’s Property & Liability
       Russell O’Donnell
       Excess Insurance and Reinsurance Partners
    B. Summary of Coverage Declinations
       Stephan Birgel
    C. Claims for Review/Action/Information
       O’Donnell/Birgel
       1. Mildred Burge vs. Long Beach Unified School District (Discussion/Action)
       2. Jane B.M. Doc vs. El Monte Union High School District (Discussion/Action)
       3. Luis Rivas et. al, vs. North Orange County Community College District (Discussion/Action)

X. RETURN TO OPEN SESSION
   (Announcement of Action Taken in Closed Session as Necessary)

XI. FUTURE 2017-18 MEETINGS
    March 2, 2018: Annual Membership Meeting
    March 29, 2018: Claims & Coverage Committee
                    Risk Control Committee
    April 26, 2018: Claims & Coverage Committee
                    Executive Committee
                    CIPA Board of Directors’

XII. ADJOURNMENT

Americans with Disabilities Act
The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections
and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the
Federal Rules and Regulations adopted in implementation thereof. A request for disability-related
modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made
to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA,
(562) 404-8029.

Public Record Inspection Location
ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703