



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS
EXECUTIVE COMMITTEE MEETING
AGENDA**

Time: Thursday, February 22, 2018; 10:00 A.M.

Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703

MEMBERS

Corinne Kelsch, President	Santa Clara County Schools' Insurance Group JPA
Angela Jones, Vice President	Hermosa Beach City School District
Kris Olafsson, Treasurer	MERGE JPA
Keith Butler	Palos Verdes Peninsula Unified School District
Teresa Dreyfuss	Rio Hondo Community College District
Phil Hillman	Ontario-Montclair School District
Susan Hume	Bonita Unified School District
Mays Kakish	Riverside Unified School District
Michael Johnston	Clovis Unified School District
Barbara Ott	Brea Olinda Unified School District
Irene Sumida	Fenton Charter Public Schools
Yumi Takahashi	Long Beach Unified School District
Fred Williams	North Orange County Community College District

ALTERNATES

Luis Camarena	Newport-Mesa Unified School District
Tim Corcoran	Grossmont-Cuyamaca Community College District
Clark Hampton	Capistrano Unified School District
Peter Hardash	Rancho Santiago Community College District
Antoine Hawkins	Bassett Unified School District
Karen Kimmel	Las Virgenes Unified School District
Robert McEntire	Covina-Valley Unified School District
Monica Oviedo	Whittier Union High School District
Andrea Reynolds	Lowell Joint School District
Kent Taylor	Lennox School District
Dean West	Orange County Department of Education

EX OFFICIO

Fritz J. Heirich

Chief Executive Officer

ASCIP STAFF

Russell O'Donnell
Lynn Truong
Stephan Birgel
Dan Sanger
Nidra Kumaradas

Chief Operating Officer
Chief Financial Officer
Chief Claims Officer, Property & Liability
Executive Director of Health Benefits
Senior Director of Workers' Compensation

I. CALL TO ORDER

II. ROLL CALL – Felicia Williams, Clerk of Executive Committee

III. APPROVAL OF THE AGENDA

Action may be taken by the Executive Committee on any item listed on this Agenda.

- A. Amendments
- B. Approval

IV. MINUTES – January 25, 2018

- A. Corrections
- B. Approval

V. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

VI. REPORTS

- A. Board President’s Report President Kelsch
- B. Treasurer’s Report Treasurer Olafsson
- C. Committee Chair Reports:
 - 1. Claims & Coverage Committee Chair Hardash
 - 2. Finance Committee Co-Chair Hume
 - 3. Health Benefits Committee Dan Sanger
- D. Staff Reports
 - 1. Chief Executive Officer Fritz J. Heirich
 - 2. Schools Excess Liability Fund Peter Hardash
- E. Board Member & Alternate Comments President Kelsch

VII. CONSENT REQUESTED

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

- A. Approval of Keynote Speaker Engagement (Action)
- B. Americans with Disability Act and Employment Practices Services (Information Only)
- C. Renewal of Return-to-Work Partners Master Service Agreement (Action)
- D. ASCIP 2017 Fourth Quarter Investment Summary Report (Action)

VIII. ACTION REQUESTED

- A. Health Benefits Program: Dan Sanger
 - 1. Approval of Plan Changes:
 - i. Employee Assistance Programs
 - ii. Vision PPO
 - 2. Approval of New Master Service Agreement:
 - i. COBRA Administrator
 - 3. Approval of Revised Health Benefits Committee Policy
 - 4. Approval of Planned Rate Ranges for 2018-19
- B. Workers Compensation Program
 - 1. Approval of Changes to Master Service Agreements:
 - i. Norman Peterson & Associates Nidra Kumaradas
 - 2. Approval of Revisions to the Memorandum of Coverage Russell O’Donnell

- 3. Approval of Program Rates for 2018-19 Fritz J. Heirich
- C. Property & Liability Program
 - 1. Approval of Program Rates for 2018-19 Fritz J. Heirich
 - 2. Approval of Assumption Agreement: SOC JPA Russell O'Donnell
 - 3. Approval of Retention of Search Firm: Capstone Search Firm Russell O'Donnell
- D. Finance Operations Lynn Truong
 - 1. Approval of Changes to Master Service Agreements
 - i. Milliman
 - 2. Approval of Revised Finance Committee Policy
 - 3. Approval of Financial Auditor

IX. CLOSED SESSION

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Open Claims Reported to ASCIP’s Property & Liability Excess Insurance and Reinsurance Partners Russell O'Donnell
- B. Summary of Coverage Declinations Stephan Birgel
- C. Claims for Review/Action/Information O'Donnell/Birgel
 - 1. Mildred Burge vs. Long Beach Unified School District (Discussion/Action)
 - 2. Jane B.M. Doe vs. El Monte Union High School District (Discussion/Action)
 - 3. Luis Rivas et. al, vs. North Orange County Community College District (Discussion/Action)

X. RETURN TO OPEN SESSION

(Announcement of Action Taken in Closed Session as Necessary)

XI. FUTURE 2017-18 MEETINGS

- March 2, 2018: Annual Membership Meeting
- March 29, 2018: Claims & Coverage Committee
Risk Control Committee
- April 26, 2018: Claims & Coverage Committee
Executive Committee
CIPA Board of Directors’

XII. ADJOURNMENT

Americans with Disabilities Act

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

Public Record Inspection Location

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703