



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS
EXECUTIVE COMMITTEE MEETING
AGENDA**

Time: Thursday, April 26, 2018; 10:00 A.M.

Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703

MEMBERS

Corinne Kelsch, President
Angela Jones, Vice President
Kris Olafsson, Treasurer

Santa Clara County Schools' Insurance Group JPA
Hermosa Beach City School District
MERGE JPA

Keith Butler
Teresa Dreyfuss
Phil Hillman
Susan Hume
Mays Kakish
Michael Johnston
Barbara Ott
Irene Sumida
Yumi Takahashi
Fred Williams

Palos Verdes Peninsula Unified School District
Rio Hondo Community College District
Ontario-Montclair School District
Bonita Unified School District
Riverside Unified School District
Clovis Unified School District
Brea Olinda Unified School District
Fenton Charter Public Schools
Long Beach Unified School District
North Orange County Community College District

ALTERNATES

Luis Camarena
Tim Corcoran
Clark Hampton
Peter Hardash
Antoine Hawkins
Karen Kimmel
Robert McEntire
Monica Oviedo
Andrea Reynolds
Kent Taylor
Dean West

Newport-Mesa Unified School District
Grossmont-Cuyamaca Community College District
Capistrano Unified School District
Rancho Santiago Community College District
Bassett Unified School District
Las Virgenes Unified School District
Covina-Valley Unified School District
Whittier Union High School District
Lowell Joint School District
Lennox School District
Orange County Department of Education

EX OFFICIO

Fritz J. Heirich

Chief Executive Officer

ASCIP STAFF

Russell O'Donnell
Lynn Truong
Stephan Birgel
Dan Sanger
Nidra Kumaradas

Chief Operating Officer
Chief Financial Officer
Chief Claims Officer, Property & Liability
Executive Director of Health Benefits
Senior Director of Workers' Compensation

I. CALL TO ORDER

II. ROLL CALL – Felicia Williams, Clerk of Executive Committee

III. APPROVAL OF THE AGENDA

Action may be taken by the Executive Committee on any item listed on this Agenda.

- A. Amendments
- B. Approval

IV. MINUTES – February 22, 2018

- A. Corrections
- B. Approval

V. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

VI. REPORTS

- A. Board President’s Report President Kelsch
- B. Treasurer’s Report Treasurer Olafsson
- C. Committee Chair Reports:
 - 1. Claims & Coverage Committee Chair Hardash
 - 2. Risk Control Committee Chair Ott
 - 3. Health Benefits Committee Dan Sanger
- D. Staff Reports
 - 1. Chief Executive Officer Fritz J. Heirich
 - 2. Schools Excess Liability Fund Nancy Anderson/Peter Hardash
- E. Board Member & Alternate Comments President Kelsch

VII. INFORMATION AND DISCUSSION ITEMS

- A. Governance:
 - 1. 2018 Executive Committee Elections (Information Only) Felicia Williams
 - 2. Board Governance Orientation Session Agenda (Discussion) Fritz J. Heirich
 - 3. Draft Executive Committee Governance Policy (Discussion) Fritz J. Heirich
- B. Abuse / Sexual Misconduct Prevention Resources (Information Only) Reshan Cooray

VIII. CONSENT REQUESTED

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

- A. Approval of Contract Renewal: Knowledge Save Lives (Action)
- B. Approve Revisions to Memorandum of Coverage (Action)
- C. Approve CEO as a CharterSAFE Board of Directors Representative (Action)

IX. ACTION REQUESTED

- A. Appointment of Marketing & Underwriting Ad Hoc Committee Fritz J. Heirich
- B. Health Benefits Program Dan Sanger
 - 1. Approval Onsite Primary Care Changes
 - 2. Approval of Compass Professional Health
- C. Risk Control & Training Operations Reshan Cooray/Martha Espinoza
 - 1. Approve New/Renewal Master Services Agreements:

- i. Praesidium
 - ii. Sherri Mudd
 - iii. Syntrio
 - 2. Approve Risk Control Grant Program Procedure & Target Issues
- D. Finance Operations Lynn Truong
 - 1. Approval of Service Agreement:
 - i. Ring Central VOIP
 - 2. Approval of Capital Retention & Rebate Policy
 - o Property & Liability Program
 - o Workers' Compensation Program
- E. Property & Liability Program
 - 1. Approve 2018-19 Insurance & Reinsurance Purchases John Chino/Fritz J. Heirich
 - 2. Approve Pupil Transportation Coverage Endorsement Fritz J. Heirich

X. CLOSED SESSION

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Open Claims Reported to ASCIP's Property & Liability Russell O'Donnell
Excess Insurance and Reinsurance Partners
- B. Claims for Review/Action/Information O'Donnell/Birgel
 - 1. Ethan Kalnins vs. La Canada Unified School District (Discussion/Action)
 - 2. Jennifer Sandoval vs. Fullerton Joint Union High School District (Discussion/Action)

XI. RETURN TO OPEN SESSION

(Announcement of Action Taken in Closed Session as Necessary)

XII. FUTURE 2017-18 MEETINGS

- April 26, 2018: CIPA Board of Directors
- May 16, 2018: Risk Control Committee
- May 17, 2018: Finance Committee
- May 31, 2018: Claims & Coverage Committee
Executive Committee

XIII. ADJOURNMENT

Americans with Disabilities Act

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

Public Record Inspection Location

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703