ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS
EXECUTIVE COMMITTEE MEETING
AGENDA

Time: Thursday, June 28, 2018; 10:00 A.M.
Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703

MEMBERS
Corinne Kelsch, President
Santa Clara County Schools’ Insurance Group JPA
Angela Jones, Vice President
Hermosa Beach City School District
Kris Olafsson, Treasurer
MERGE JPA
Keith Butler
Palos Verdes Peninsula Unified School District
Teresa Dreyfuss
Rio Hondo Community College District
Phil Hillman
Ontario-Montclair School District
Susan Hume
Bonita Unified School District
Mays Kakish
Riverside Unified School District
Michael Johnston
Clovis Unified School District
Barbara Ott
Brea Olinda Unified School District
Irene Sumida
Fenton Charter Public Schools
Yumi Takahashi
Long Beach Unified School District
Fred Williams
North Orange County Community College District

ALTERNATES
Luis Camarena
Newport-Mesa Unified School District
Tim Corcoran
Grossmont-Cuyamaca Community College District
Clark Hampton
Capistrano Unified School District
Peter Hardash
Rancho Santiago Community College District
Antoine Hawkins
Bassett Unified School District
Karen Kimmel
Las Virgenes Unified School District
Robert McEntire
Covina-Valley Unified School District
Monica Oviedo
Whittier Union High School District
Andrea Reynolds
Lowell Joint School District
Kent Taylor
Lennox School District
Dean West
Orange County Department of Education

EX OFFICIO
Fritz J. Heirich
Chief Executive Officer

ASCIP STAFF
Russell O’Donnell
Chief Operating Officer
Lynn Truong
Chief Financial Officer
Stephan Birgel
Chief Claims Officer, Property & Liability
Nidra Kumaradas
Senior Director of Workers’ Compensation

I. CALL TO ORDER

II. ROLL CALL – Felicia Williams, Clerk of Executive Committee
III. **APPROVAL OF THE AGENDA**
Action may be taken by the Executive Committee on any item listed on this Agenda.
A. Amendments
B. Approval

IV. **MINUTES – May 31, 2018**
A. Corrections
B. Approval

V. **PUBLIC COMMENTS**
At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

VI. **REPORTS**
A. Board President’s Report
   President Kelsch
B. Treasurer’s Report
   Treasurer Olafsson
C. Committee Chair Reports:
   1. Claims & Coverage Committee
      Chair Hardash
   2. Nominating Committee
      Chair Hillman
D. Staff Reports
   1. Chief Executive Officer
      Fritz J. Heirich
   2. Schools Excess Liability Fund
      Peter Hardash
E. Board Member & Alternate Comments
   President Kelsch

VII. **CONSENT REQUESTED**
Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.
A. Approval of 2018-19 Professional Conferences (Action)
B. Approve Revised Workers Compensation Memorandum of Coverage (Action)
C. Approve ASCIP Support for School Business Management Certificate Program (Action)
D. Approve the Disposal of ASCIP Property (Action)
E. Approve Renewal of Master Service Agreements: (Action)
   1. Athens Administrators
   2. York Risk Services Group
F. Approval of VIPJPA Administration Agreement (Action)
G. Approval and Ratification of Public Salary Schedule (Action)

VIII. **ACTION REQUESTED**
A. Approval of Retrospective Premium Rebates
   Lynn Truong
   1. Workers’ Compensation Program
   2. Health Benefits Program
B. Approval of Operating Budget for 2018-19
   Lynn Truong
C. Governance
   Fritz J. Heirich
   1. Certification of Election for ASCIP Executive Committee Members (Action)
   2. Appointment of New Executive Committee Alternate
   3. Appointment of Executive Committee Alternates for 2018-19 (Action)
   4. Appointment of Advisory Committee Members for 2018-19 (Action)
   5. Appointment of Executive Committee Officers
6. Approval of Governance Policy
   D. Approve the 2018-19 Strategic Planning Meeting Facility Agreement  Felicia Williams
   E. Approval of Endorsements to Property & Liability MOC  Russell O'Donnell
   F. Approval of Facultative Casualty Insurance with Munich Re  Fritz J. Heirich
   G. Approve New & Amended Master Service Agreements:
      1. Arthur J. Gallagher & Company (Amended)  Fritz J. Heirich
      2. Oliver Thomas Pierce (New)  Russell O'Donnell

IX. CLOSED SESSION
   “THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”
   A. Open Claims Reported to ASCIP’s Property & Liability Excess Insurance and Reinsurance Partners  Russell O'Donnell
   B. Summary of Coverage Declination  Russell O'Donnell
   C. Claims for Review/Action/Information

X. RETURN TO OPEN SESSION
   (Announcement of Action Taken in Closed Session as Necessary)

XI. FUTURE 2017-18 MEETINGS
   August 17, 2018: Executive Committee Orientation Session
   August 23, 2018: CIPA Board of Directors
   August 30, 2018: Claims & Coverage Committee
                   Executive Committee

XII. ADJOURNMENT

Americans with Disabilities Act
The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

Public Record Inspection Location
ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703