



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS
EXECUTIVE COMMITTEE MEETING
AGENDA**

Time: Thursday, December 6, 2018; 10:00 A.M.

Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703

MEMBERS

Corinne Kelsch, President
Keith Butler, Vice President
Susan Hume, Treasurer

Santa Clara County Schools' Insurance Group JPA
Palos Verdes Peninsula Unified School District
Bonita Unified School District

Teresa Dreyfuss
Phil Hillman
Mays Kakish
Michael Johnston
Barbara Ott
Andrea Reynolds
Irene Sumida
Yumi Takahashi
Fred Williams

Rio Hondo Community College District
Ontario-Montclair School District
Riverside Unified School District
Clovis Unified School District
Brea Olinda Unified School District
Lowell Joint School District
Fenton Charter Public Schools
Long Beach Unified School District
North Orange County Community College District

ALTERNATES

Lydia Cano
Tim Corcoran
Clark Hampton
Peter Hardash
Antoine Hawkins
Karen Kimmel
Robert McEntire
Monica Oviedo
Kent Taylor
Dean West

Baldwin Park Unified School District
Grossmont-Cuyamaca Community College District
Capistrano Unified School District
Rancho Santiago Community College District
Bassett Unified School District
Las Virgenes Unified School District
Covina-Valley Unified School District
Whittier Union High School District
Lennox School District
Orange County Department of Education

EX OFFICIO

Fritz J. Heirich

Chief Executive Officer

ASCIP STAFF

Russell O'Donnell
Lynn Truong
Dan Sanger
Stephan Birgel
Reshan Cooray

Chief Operating Officer
Chief Financial Officer
Executive Director of Health Benefits
Chief Claims Officer, Property & Liability
Senior Director of Risk Services

I. CALL TO ORDER

II. ROLL CALL – Felicia Williams, Clerk of Executive Committee

III. APPROVAL OF THE AGENDA

Action may be taken by the Executive Committee on any item listed on this Agenda.

- A. Amendments
- B. Approval

IV. MINUTES – November 9, 2018

- A. Corrections
- B. Approval

V. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

VI. REPORTS

- A. Vice Board President’s Report Vice President Butler
- B. Treasurer’s Report Treasurer Hume
- C. Committee Chair Reports:
 - 1. Claims & Coverage Committee Russell O’Donnell
 - 2. Finance Committee Chair Hume
 - 3. Health Benefits Committee Chair Cano
- D. Board Member & Alternate Comments

VII. CONSENT REQUESTED

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

- A. Annual Risk Control Report Fiscal Year 2016-17 (Action)
- B. ASCIP 2018 Third Quarter Investment Summary Report (Action)

VIII. ACTION REQUESTED

- A. Governance: Fritz J. Heirich
 - 1. Appointment to Fill Executive Committee Vacancies
 - i. Alternate (Category: Community College District)
 - ii. Member (Category: Joint Powers Authority)
 - 2. Appointment of Committee Chairs & Co-Chairs
 - i. Finance Committee
 - ii. Health Benefits Committee
- B. Approve Deferral of ASCIP Rebate in the Risk Management Deposit Fund Lynn Truong
- C. Approve of Financial Audit as of June 30, 2018 (11:00AM Time Certain) Kevin Wong
- D. Approve Risk Control Grant Applications Reshan Cooray
- E. Approve New Master Service Agreements:
 - 1. Part-Time Risk Management Consultant: Karen Saldana Russ O’Donnell
 - 2. Coverage Consultant: Segale Consulting Services Russ O’Donnell
 - 3. Latitude Subrogation Services Russ O’Donnell
- F. Approve Change in SSAP Administration Dan Sanger
- G. Approve 2019 Goals & Objectives Fritz J. Heirich
- H. Approve Funding for Sexual Assault/Molestation Claims Study Fritz J. Heirich

- I. Personnel Fritz J. Heirich
 - 1. Approve Revised Role Description: Chief Operating Officer
 - 2. Approve Recruitment Fee for COO Position

IX. CLOSED SESSION

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Open Claims Reported to ASCIP’s Property & Liability Russell O’Donnell
Excess Insurance and Reinsurance Partners (Discussion/Action)
- B. Claims for Review/Action/Information (Discussion/Action)
 - 1. Abelson vs. Manhattan Beach Unified School District (Information) Stephan Birgel
 - 2. John SE Doe, et al, vs. Claremont Unified School District (Action) Stephan Birgel
 - 3. Perez vs. El Monte Union High School District (Action) Stephan Birgel
 - 4. Sarmiento vs. Montebello Unified School District (Action) Stephan Birgel
 - 5. Trimble vs. Fullerton Joint Union High School District (Action) Stephan Birgel

X. RETURN TO OPEN SESSION

(Announcement of Action Taken in Closed Session as Necessary)

XI. FUTURE MEETINGS

- January 10, 2019: Risk Control Committee
- January 16-18, 2019: Community College Consortium
- January 31, 2019: Claims & Coverage Committee
Executive Committee

XII. ADJOURNMENT

Americans with Disabilities Act

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

Public Record Inspection Location

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703