ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS
EXECUTIVE COMMITTEE MEETING
AGENDA

Time: Thursday, December 6, 2018; 10:00 A.M.

Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703

MEMBERS
Corinne Kelsch, President
Santa Clara County Schools’ Insurance Group JPA
Keith Butler, Vice President
Palos Verdes Peninsula Unified School District
Susan Hume, Treasurer
Bonita Unified School District
Teresa Dreyfuss
Rio Hondo Community College District
Phil Hillman
Ontario-Montclair School District
Mays Kakish
Riverside Unified School District
Michael Johnston
Clovis Unified School District
Barbara Ott
Brea Olinda Unified School District
Andrea Reynolds
Lowell Joint School District
Irene Sumida
Fenton Charter Public Schools
Yumi Takahashi
Long Beach Unified School District
Fred Williams
North Orange County Community College District

ALTERNATES
Lydia Cano
Baldwin Park Unified School District
Tim Corcoran
Grossmont-Cuyamaca Community College District
Clark Hampton
Capistrano Unified School District
Peter Hardash
Rancho Santiago Community College District
Antoine Hawkins
Bassett Unified School District
Karen Kimmel
Las Virgenes Unified School District
Robert McEntire
Covina-Valley Unified School District
Monica Oviedo
Whittier Union High School District
Kent Taylor
Lennox School District
Dean West
Orange County Department of Education

EX OFFICIO
Fritz J. Heirich
Chief Executive Officer

ASCIP STAFF
Russell O’Donnell
Chief Operating Officer
Lynn Truong
Chief Financial Officer
Dan Sanger
Executive Director of Health Benefits
Stephan Birgel
Chief Claims Officer, Property & Liability
Reshan Cooray
Senior Director of Risk Services

I. CALL TO ORDER

II. ROLL CALL – Felicia Williams, Clerk of Executive Committee
III. APPROVAL OF THE AGENDA
Action may be taken by the Executive Committee on any item listed on this Agenda.
A. Amendments
B. Approval

IV. MINUTES – November 9, 2018
A. Corrections
B. Approval

V. PUBLIC COMMENTS
At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

VI. REPORTS
A. Vice Board President’s Report
B. Treasurer’s Report
C. Committee Chair Reports:
   1. Claims & Coverage Committee
   2. Finance Committee
   3. Health Benefits Committee
D. Board Member & Alternate Comments

VII. CONSENT REQUESTED
Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.
A. Annual Risk Control Report Fiscal Year 2016-17 (Action)
B. ASCIP 2018 Third Quarter Investment Summary Report (Action)

VIII. ACTION REQUESTED
A. Governance:
   1. Appointment to Fill Executive Committee Vacancies
      i. Alternate (Category: Community College District)
      ii. Member (Category: Joint Powers Authority)
   2. Appointment of Committee Chairs & Co-Chairs
      i. Finance Committee
      ii. Health Benefits Committee
B. Approve Deferral of ASCIP Rebate in the Risk Management Deposit Fund
C. Approve of Financial Audit as of June 30, 2018 (11:00AM Time Certain)
D. Approve Risk Control Grant Applications
E. Approve New Master Service Agreements:
   1. Part-Time Risk Management Consultant: Karen Saldana
   2. Coverage Consultant: Segale Consulting Services
   3. Latitude Subrogation Services
F. Approve Change in SSAP Administration
G. Approve 2019 Goals & Objectives
H. Approve Funding for Sexual Assault/Molestation Claims Study
I. Personnel

1. Approve Revised Role Description: Chief Operating Officer
2. Approve Recruitment Fee for COO Position

Fritz J. Heirich

IX. CLOSED SESSION

"THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY"

A. Open Claims Reported to ASCIP’s Property & Liability
   Excess Insurance and Reinsurance Partners (Discussion/Action)
   Russell O’Donnell

B. Claims for Review/Action/Information (Discussion/Action)
   1. Abelson vs. Manhattan Beach Unified School District (Information)  Stephan Birgel
   5. Trimble vs. Fullerton Joint Union High School District (Action)  Stephan Birgel

IX. RETURN TO OPEN SESSION

(Announcement of Action Taken in Closed Session as Necessary)

XI. FUTURE MEETINGS

January 10, 2019: Risk Control Committee
January 16-18, 2019: Community College Consortium
January 31, 2019: Claims & Coverage Committee
                  Executive Committee

XII. ADJOURNMENT

Americans with Disabilities Act
The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

Public Record Inspection Location
ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703