



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS
EXECUTIVE COMMITTEE MEETING
AGENDA**

Time: Thursday, January 31, 2019; 10:00 A.M.

Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703

MEMBERS

Corinne Kelsch, President
Keith Butler, Vice President
Susan Hume, Treasurer

Santa Clara County Schools' Insurance Group JPA
Palos Verdes Peninsula Unified School District
Bonita Unified School District

Teresa Dreyfuss
Phil Hillman
Mays Kakish
Michael Johnston
Barbara Ott
Andrea Reynolds
Cheryl Sullivan
Irene Sumida
Yumi Takahashi
Fred Williams

Rio Hondo Community College District
Ontario-Montclair School District
Riverside Unified School District
Clovis Unified School District
Brea Olinda Unified School District
Lowell Joint School District
Valley Insurance Program JPA
Fenton Charter Public Schools
Long Beach Unified School District
North Orange County Community College District

ALTERNATES

Cameron Abbott
Lydia Cano
Tim Corcoran
Clark Hampton
Peter Hardash
Antoine Hawkins
Karen Kimmel
Robert McEntire
Monica Oviedo
Kent Taylor
Dean West

Sierra Joint Community College District
Baldwin Park Unified School District
Grossmont-Cuyamaca Community College District
Capistrano Unified School District
Rancho Santiago Community College District
Bassett Unified School District
Las Virgenes Unified School District
Covina-Valley Unified School District
Whittier Union High School District
Lennox School District
Orange County Department of Education

EX OFFICIO

Fritz J. Heirich

Chief Executive Officer

ASCIP STAFF

Stephan Birgel
Lynn Truong
Reshan Cooray
Nidra Kumaradas

Chief Claims Officer, Property & Liability
Chief Financial Officer
Senior Director of Risk Services
Senior Director of Workers' Compensation

I. CALL TO ORDER

II. ROLL CALL – Felicia Williams, Clerk of Executive Committee

III. APPROVAL OF THE AGENDA

Action may be taken by the Executive Committee on any item listed on this Agenda.

- A. Amendments
- B. Approval

IV. MINUTES – December 6, 2018

- A. Corrections
- B. Approval

V. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

VI. REPORTS

- A. Board President’s Report President Kelsch
- B. Treasurer’s Report Treasurer Hume
- C. Committee Chair Reports:
 - 1. Claims & Coverage Committee Chair Hardash
 - 2. Risk Control Committee Chair Ott
- D. Chief Executive Officer Report Fritz J. Heirich
- E. Board Member & Alternate Comments

VII. INFORMATION AND DISCUSSION

- A. Risk Control Grant Report: Catapult Emergency Management System Reshan Cooray

VIII. ACTION REQUESTED

- A. Approval of Emergency Preparedness & Management Resources Reshan Cooray
- B. Approval of Endorsement to Workers’ Compensation MOC Nidra Kumaradas

IX. CLOSED SESSION

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Open Claims Reported to ASCIP’s Property & Liability Excess Insurance and Reinsurance Partners (Discussion/Action) Stephan Birgel
- B. Claims for Review/Action/Information (Discussion/Action)
 - 1. ASCIP vs. Mark Davis (Information) Stephan Birgel
 - 2. Barbara Kay vs. Ocean View School District (Action) Stephan Birgel
- C. Chief Executive Officer Performance Evaluation Corinne Kelsch

X. RETURN TO OPEN SESSION

(Announcement of Action Taken in Closed Session as Necessary)

XI. PERSONNEL

- A. Approval of Amendment to CEO Agreement & Compensation President Kelsch

B. Approval of New Position: Claims Manager

Fritz J. Heirich

XII. FUTURE MEETINGS

February 14, 2019: Health Benefits Committee
February 20, 2019: Finance Committee
February 28, 2019: Claims & Coverage Committee
Executive Committee
March 8, 2019 ASCIP Annual Members' Meeting

XIII. ADJOURNMENT

Americans with Disabilities Act

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

Public Record Inspection Location

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703