



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS
EXECUTIVE COMMITTEE MEETING
AGENDA**

Time: Thursday, May 30, 2019; 10:00 A.M.

Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703

MEMBERS

Corinne Kelsch, President
Keith Butler, Vice President
Susan Hume, Treasurer

Santa Clara County Schools' Insurance Group JPA
Palos Verdes Peninsula Unified School District
Bonita Unified School District

Teresa Dreyfuss
Phil Hillman
Mays Kakish
Michael Johnston
Barbara Ott
Andrea Reynolds
Cheryl Sullivan
Irene Sumida
Yumi Takahashi
Fred Williams

Rio Hondo Community College District
Ontario-Montclair School District
Riverside Unified School District
Clovis Unified School District
Brea Olinda Unified School District
Lowell Joint School District
Valley Insurance Program JPA
Fenton Charter Public Schools
Long Beach Unified School District
North Orange County Community College District

ALTERNATES

Cameron Abbott
Lydia Cano
Tim Corcoran
Clark Hampton
Peter Hardash
Karen Kimmel
Robert McEntire
Monica Oviedo
Dean West

Sierra Joint Community College District
Baldwin Park Unified School District
Grossmont-Cuyamaca Community College District
Capistrano Unified School District
Rancho Santiago Community College District
Las Virgenes Unified School District
Covina-Valley Unified School District
Whittier Union High School District
Orange County Department of Education

EX OFFICIO

Fritz J. Heirich

Chief Executive Officer

ASCIP STAFF

Stephan Birgel
Reshan Cooray
Martha Espinoza
Jeff Grubbs
Nidra Kumaradas
Dan Sanger

Chief Claims Officer, Property & Liability
Senior Director of Risk Control
Director of Administration & Member Education
Consulting Chief Financial Officer
Senior Director of Workers' Compensation
Executive Director of Health Benefits

I. CALL TO ORDER

II. ROLL CALL – Felicia Williams, Clerk of Executive Committee

III. APPROVAL OF THE AGENDA

Action may be taken by the Executive Committee on any item listed on this Agenda.

- A. Amendments
- B. Approval

IV. MINUTES – April 25, 2019

- A. Corrections
- B. Approval

V. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

VI. REPORTS

- A. Board President’s Report President Kelsch
- B. Treasurer’s Report Treasurer Hume
- C. Committee Chair Reports:
 - 1. Claims & Coverage Committee Chair Hardash
 - 2. Health Benefits Committee Chair Cano
 - 3. Risk Control Committee Chair Ott
 - 4. Personnel Committee President Kelsch
- D. Chief Executive Officer Report Fritz J. Heirich
- E. Schools’ Excess Liability Fund SELF Board Member
- F. Board Member & Alternate Comments

VII. INFORMATION AND DISCUSSION ITEMS

- A. Review of Risk Exposures Associated with Independent Contractors Reshan Cooray
- B. Report on 2019-20 Budget Preparation Jeff Grubbs

VIII. CONSENT REQUESTED

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

- A. Appointment of Advisory Committee Members (Action)
- B. Ratify Consulting CFO Agreement (Action)
- C. Approve Renewal of Master Service Agreements (Action)
 - 1. Public Relations Assistance
 - 2. Internal Support Resources
 - 3. Gallagher Benefit Services
 - 4. Athens Administrators
 - 5. York Risk Services

IX. ACTION REQUESTED

- A. Approve Risk Control Grant Procedures for Fiscal Year 2018-19 Reshan Cooray
- B. Renewal of Master Service Agreement with Rescue Training Institute Martha Espinoza
- C. Health Benefits Program: Dan Sanger
 - 1. Approval of Vision Coverage Enhancement

- 2. Approval of New Health Benefits Program
- 3. Approval of Onsite Health Screen Vendor
- D. Approve ASCIP Membership Fritz J. Heirich
- E. Approve Change to Executive Committee Meeting Schedule Fritz J. Heirich
- F. Approve 2019-20 Insurance & Reinsurance Purchases John Chino, AJG

X. CLOSED SESSION

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Open Claims Reported to ASCIP’s Property & Liability and Workers’ Compensation Excess Insurance and Reinsurance Partners (Discussion/Action) Stephan Birgel
- B. Summary of Coverage Declination Stephan Birgel
- C. Claims for Review/Action/Information (Discussion/Action) Stephan Birgel
 - 1. Kody Rankin vs. Long Beach Unified School District (Discussion/Action)

XI. RETURN TO OPEN SESSION

(Announcement of Action Taken in Closed Session as Necessary)

XII. PERSONNEL

- A. Personnel Report (Report/Discussion) Fritz J. Heirich
- B. Staffing Changes (Action) Fritz J. Heirich
 - 1. Approve Revision to Job Description: Chief Operations Officer
 - 2. Approve New Position: Sr. Risk Management Consultant
- C. Employee Benefits & Compensation (Action) Fritz J. Heirich
 - 1. Approval of ASCIP 2019-20 Employee Benefits
 - 2. Approve Employee Compensation Budget for Fiscal Year 2019-20

XIII. FUTURE MEETINGS

June 4, 2019: Finance Committee
June 27, 2019: Claims & Coverage Committee
Executive Committee

XIV. ADJOURNMENT

Americans with Disabilities Act

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

Public Record Inspection Location

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703