



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS  
EXECUTIVE COMMITTEE MEETING  
AGENDA**

**Time: Thursday, September 26, 2019; 10:00 A.M.**

**Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703**

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**MEMBERS**

Keith Butler, President	Palos Verdes Peninsula Unified School District
Mays Kakish, Vice President	Riverside Unified School District
Susan Hume, Treasurer	Bonita Unified School District
Peter Hardash	Rancho Santiago Community College District
Phil Hillman	Ontario-Montclair School District
Michael Johnston	Clovis Unified School District
Corinne Kelsch	Santa Clara County Schools' Insurance Group JPA
Barbara Ott	Brea Olinda Unified School District
Andrea Reynolds	Lowell Joint School District
Cheryl Sullivan	Valley Insurance Program JPA
Irene Sumida	Fenton Charter Public Schools
Yumi Takahashi	Long Beach Unified School District
Fred Williams	North Orange County Community College District

**ALTERNATES**

Cameron Abbott	Sierra Joint Community College District
Lydia Cano	Baldwin Park Unified School District
Tim Corcoran	Grossmont-Cuyamaca Community College District
Clark Hampton	Capistrano Unified School District
Karen Kimmel	Las Virgenes Unified School District
Michael Krause	Anaheim Elementary School District
Monica Oviedo	Whittier Union High School District
Dean West	Orange County Department of Education
Connie Wu	Monrovia Unified School District

**EX OFFICIO**

Fritz J. Heirich

Chief Executive Officer

**ASCIP STAFF**

Stephan Birgel  
Jeff Grubbs

Chief Claims Officer, Property & Liability  
Chief Operations/Financial Officer

**I. CALL TO ORDER**

**II. ROLL CALL – Felicia Williams, Clerk of Executive Committee**

**III. APPROVAL OF THE AGENDA**

**Action may be taken by the Executive Committee on any item listed on this Agenda.**

- A. Amendments
- B. Approval

**IV. MINUTES – August 29, 2019**

- A. Corrections
- B. Approval

**V. PUBLIC COMMENTS**

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

**VI. REPORTS**

- A. Board President’s Report President Butler
- B. Treasurer’s Report Treasurer Hume
  - 1. Updated June 2019 Financials
  - 2. August 2019 Financials
- C. Committee Chair Reports:
  - 1. Claims & Coverage Committee Chair Hardash
- D. Schools’ Excess Liability Fund SELF Board Member
- E. Chief Executive Officer Report Fritz J. Heirich
- F. Board Member & Alternate Comments

**VII. INFORMATION AND DISCUSSION ITEMS**

- A. Annual Report of Risk Management Deposit Funds Jeff Grubbs

**VIII. ACTION REQUESTED**

- A. Certification of Signatures for 2019-20 Jeff Grubbs
- B. Renewal of Disability Access Master Service Agreement Reshan Cooray
- C. Appointment of ASCIP Officer to the CIPA Board of Directors Fritz J. Heirich

**IX. CLOSED SESSION**

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Open Claims Reported to ASCIP’s Property & Liability and Workers’ Compensation Excess Insurance and Reinsurance Partners (Discussion/Action) Stephan Birgel
- B. Claims for Review/Action/Information (Discussion/Action) Stephan Birgel
  - 1. Douglas vs. Paramount Unified School District (Discussion/Action)
  - 2. Harrison vs. Long Beach Unified School District (Information Only)
  - 3. Rankin vs. Long Beach Unified School District (Information Only)
  - 4. Reh vs. Bonita Unified School District (Discussion/Action)

**X. RETURN TO OPEN SESSION**

(Announcement of Action Taken in Closed Session as Necessary)

**XI. PERSONNEL (ACTION/REPORT/DISCUSSION)**

A. Chief Executive Officer Evaluation Process

President Butler

**XII. FUTURE MEETINGS**

October 16, 2019: Claims & Coverage Committee

Risk Control Committee

October 22, 2019: CIPA Board of Directors Meeting

November 6-7, 2019: Strategic Planning Meeting

November 8, 2019: Executive Committee Meeting

**XIII. ADJOURNMENT**

**Americans with Disabilities Act**

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

**Public Record Inspection Location**

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703