



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS  
EXECUTIVE COMMITTEE MEETING  
AGENDA**

**Time: Thursday, February 27, 2020; 10:00 A.M.**

**Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703**

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**MEMBERS**

Keith Butler, President	Palos Verdes Peninsula Unified School District
Mays Kakish, Vice President	Riverside Unified School District
Susan Hume, Treasurer	Bonita Unified School District
Peter Hardash	Rancho Santiago Community College District
Phil Hillman	Ontario-Montclair School District
Michael Johnston	Clovis Unified School District
Barbara Ott	Brea Olinda Unified School District
Tien Phan	Santa Clara County Schools' Insurance Group
Andrea Reynolds	Lowell Joint School District
Cheryl Sullivan	Valley Insurance Program JPA
Irene Sumida	Fenton Charter Public Schools
Yumi Takahashi	Long Beach Unified School District
Fred Williams	North Orange County Community College District

**ALTERNATES**

Cameron Abbott	Sierra Joint Community College District
Lydia Cano	Baldwin Park Unified School District
Marc Chaldu	Glendora Unified School District
Tim Corcoran	Grossmont-Cuyamaca Community College District
Clark Hampton	Capistrano Unified School District
Karen Kimmel	Las Virgenes Unified School District
Michael Krause	Anaheim Elementary School District
Monica Oviedo	Whittier Union High School District
Dean West	Orange County Department of Education
Connie Wu	Monrovia Unified School District

**EX OFFICIO**

Fritz J. Heirich

Chief Executive Officer

**ASCIP STAFF**

Stephan Birgel	Chief Claims Officer, Property & Liability
Jeff Grubbs	Chief Operations/Financial Officer
Reshan Cooray	Executive Director, Property & Casualty
Dan Sanger	Executive Director of Health Benefits

**I. CALL TO ORDER**

**II. ROLL CALL – Felicia Williams, Clerk of Executive Committee**

**III. APPROVAL OF THE AGENDA**

**Action may be taken by the Executive Committee on any item listed on this Agenda.**

- A. Amendments
- B. Approval

**IV. MINUTES – January 30, 2020**

- A. Corrections
- B. Approval

**V. PUBLIC COMMENTS**

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

**VI. REPORTS**

- A. Board President’s Report President Butler
- B. Committee Chair Reports:
  - 1. Claims & Coverage Committee Chair Hardash
  - 2. Finance Committee Chair Hume
- C. Schools Excess Liability Report SELF Board Member
- D. Chief Executive Officer Report Fritz J. Heirich
- E. Board Member & Alternate Comments

**VII. INFORMATION AND DISCUSSION ITEMS**

- A. Liability Coverage Report Fritz J. Heirich

**VIII. CONSENT REQUESTED**

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

- A. Investment Performance Report as of December 31, 2019
- B. Renewal of Master Service Agreements:
  - 1. CyberRadar
  - 2. Sherry Stone Colgan

**IX. ACTION REQUESTED**

- A. Health Benefits Program: Dan Sanger/Jeff Grubbs
  - 1. Approve 2020-21 Health Benefits Program Rate Ranges
  - 2. Approve Recommended Program Rebates
- B. Workers’ Compensation Program: Nidra Kumaradas/Jeff Grubbs
  - 1. Approve 2020-21 Workers’ Compensation Program Rates
  - 2. Approve Recommended Program Rebates
- C. Property and Liability Program: Fritz J. Heirich
  - 1. Approve 2020-21 Property & Liability Program Rates
  - 2. Approve Changes to Property Memorandum of Coverage

**X. CLOSED SESSION**

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.9(d)(1) and (2), 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Open Claims Reported to ASCIP’s Property & Liability and Workers’ Compensation Excess Insurance and Reinsurance Partners (Information Only) Stephan Birgel
- B. Summary of Coverage Declinations (Discussion/Action) Stephan Birgel
- C. Claims for Review /Action/Information (Government Code §54956.95) Stephan Birgel
  - 1. E.H., et al. vs. Walnut Valley Unified School District (Discussion/Action)
  - 2. Hilger vs. New Opportunities Organization (Discussion/Action)
  - 3. Martinez vs. Long Beach Unified School District (Discussion/Action)

**XI. RETURN TO OPEN SESSION**

(Announcement of Action Taken in Closed Session as Necessary)

**XII. PERSONNEL (ACTION/REPORT/DISCUSSION)**

- A. Approve New Position: Fritz J. Heirich
  - 1. Claims Adjuster/Sr. Claims Adjuster

**XIII. FUTURE MEETINGS**

- March 6, 2020: Annual Membership Meeting
- March 26, 2020: Claims & Coverage Committee
  - Risk Control Committee
- April 23, 2020: CIPA Board of Directors
- April 30, 2020: Claims & Coverage Committee
  - Executive Committee

**XIV. ADJOURNMENT**

**Americans with Disabilities Act**

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

**Public Record Inspection Location**

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703