



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS  
RISK CONTROL COMMITTEE MEETING  
AGENDA**

**Time: Thursday, May 21, 2020, 10:00 A.M.**

**Webinar Meeting Location: Pursuant to State of California Executive Order N-29-20**

**Log-In Information – Copy and Paste into your internet browser:**

<https://zoom.us/j/99120920860?pwd=QStWR1hIT09GcThuVEM1TUNFcTVLQT09>

**Meeting ID: 991 2092 0860**

**Password: 933332**

**Dial by your location**

**Meeting ID: 991 2092 0860**

**Password: 933332**

**Find your local number: <https://zoom.us/j/99120920860>**

---

**MEMBERS**

Barbara Ott, Chair

Anthony Nahale, Co-Chair

Camille Boden

Laurie Bruneau

Sergio Cazorla

Darren Cousineau

Jammee Digon

Cynthia DiPaola

Elizabeth Franco

Kina Mattoon

Don Maus

Amy McElwain

Tim Palmer

Dorothy Pimentel

Steve Rodriguez

Michael Schiller

John Shook

Brenda Silva

Daniel Urrutia

Brea Olinda Unified School District  
Norwalk-La Mirada Unified School District

Santa Ana Unified School District  
Fullerton School District  
Baldwin Park Unified School District  
State Center Community College District  
Chaffey Joint Union High School District  
Paramount Unified School District  
Centinela Valley Union High School District  
Walnut Valley Unified School District  
Rancho Santiago Community College District  
Pomona Unified School District  
Newhall School District  
Yosemite Community College District  
Whittier Union High School District  
Santa Clara County Schools' Insurance Group  
Downey Unified School District  
Ontario-Montclair School District  
Lawndale Elementary School District

**ASCIP STAFF**

Reshan Cooray

Martha Espinoza

Felicia Williams

Executive Director, Property & Casualty  
Senior Director of Risk Services  
Governance Clerk

**EX OFFICIO**

Fritz J. Heirich

Chief Executive Officer

**I. CALL TO ORDER**

**II. ROLL CALL**

Felicia Williams

**III. APPROVAL OF THE AGENDA**

**Action may be taken by the Risk Control Committee on any item listed on this Agenda.**

- A. Amendments
- B. Approval

**IV. MINUTES – March 26, 2020**

- A. Corrections
- B. Approval

**V. PUBLIC COMMENTS**

At this time, members of the public may address the Risk Control Committee regarding any item within the subject matter jurisdiction of the Risk Control Committee, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the Chairperson and subject to the approval of the Risk Control Committee.

**VI. EXECUTIVE DIRECTOR OF PROPERTY & CASUALTY REPORT**

Reshan Cooray

**VII. ACTION ITEMS**

- |  |                 |
|--|-----------------|
| A. Cyber Security Resources                                  | Martha Espinoza |
| B. Employment Practices Resources                            | Martha Espinoza |
| C. Ergonomic Resources                                       | Martha Espinoza |
| D. Special Ed Resources                                      | Martha Espinoza |
| E. Meeting Calendar for Fiscal Year 2020-21                  | Reshan Cooray   |
| F. Extension of Master Service Agreement with WeTip          | Reshan Cooray   |
| G. Independent Review of ASCIP's Learning Management Systems | Reshan Cooray   |
| H. Proposed 2020-21 Risk Control Budget                      | Reshan Cooray   |

**VIII. COMMITTEE MEMBER COMMENTS**

**IX. FUTURE MEETINGS**

- |                |                             |
|----------------|-----------------------------|
| May 28, 2020:  | Claims & Coverage Committee |
|                | Executive Committee         |
| June 25, 2020: | Claims & Coverage Committee |
|                | Executive Committee         |

**X. ADJOURNMENT**

The next regular meeting of the Risk Control Committee will be held on Wednesday, October 14, 2020, at ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703.

### **Americans with Disabilities Act**

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

### **Public Record Inspection Location**

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703