

**APPROVED MINUTES
ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS
(ASCIP)**

EXECUTIVE COMMITTEE MEETING

Thursday, January 29, 2015

A meeting of the ASCIP Executive Committee was held on Thursday, January 29, 2015, at 10:00 a.m. at ASCIP Office, 16550 Bloomfield Avenue, Cerritos, California 90703.

I. CALL TO ORDER –President Kelsch

The ASCIP Executive Committee (Executive Committee) Meeting was called to order at 10:07 a.m. by President Kelsch.

II. ROLL CALL - Clerk of the Executive Committee

Members/Alternates Present

Ms. Corinne Kelsch, President
Ms. Lydia Cano, Member
Mr. Luis Camarena, Alternate
Mr. John Didion, Member
Ms. Kathy Everhart, Alternate
Ms. Angela Jones, Member
Mr. Phil Hillman, Alternate
Ms. Susan Hume, Alternate
Ms. Janece Maez, Member
Dr. Nancy Nien, Alternate
Ms. Barbara Ott, Alternate
Dr. Stefanie Phillips, Alternate
Ms. Cheryl Plotkin, Member
Ms. Ann Sparks, Member
Mr. Jeff Starr, Alternate
Ms. Irene Sumida, Alternate

Members/Alternates Absent

Mr. John Vinke, Vice President
Mr. Kris Olafsson, Treasurer
Mr. Michael Clear, Alternate
Ms. Teresa Dreyfuss, Alternate
Mr. Michael Fine, Member
Mr. Michael Johnston, Member
Ms. Karen Kimmel, Alternate
Mr. Vahe Markarian, Member
Ms. Thuy Nguyen, Alternate
Ms. Andrea Reynolds, Alternate
Dr. Joanne Schultz, Alternate
Mr. Fred Williams, Member

Others Present

Ms. Nancy Anderson
Mr. Stephan Birgel
Mr. Reshan Cooray
Ms. Martha Espinoza
Mr. Robert Feldhake, Esq.
Ms. Lucy Gonzalez
Ms. Nidra Kumaradas
Mr. Jonathan Lackey
Mr. Russell O'Donnell
Mr. Dan Sanger
Ms. Lynn Truong
Ms. Felicia Williams

Mr. Fritz J. Heirich, ex officio

III. APPROVAL OF AGENDA – President Kelsch

The Agenda for Executive Committee was amended unanimously to add XII.B.3, the Carter vs. Inglewood Unified School District matter, for information only to report on recent developments as of January 29, 2015 which arose following the posting of the Agenda.

On **MOTION** of Ms. Jones, **SECONDED** by Ms. Cano, and **CARRIED**, the Agenda was approved as amended.

Aye: (11) – Cano, Didion, Everhart, Hume, Jones, Maez, Phillips, Plotkin, Ott, Sparks, Sumida

Nay: (0)

Abstentions: (0)

IV. Minutes of the Regular Executive Committee Meeting of December 5, 2014

On **MOTION** of Ms. Sparks, **SECONDED** by Ms. Maez and **CARRIED**, the Minutes of the Regular Executive Committee Meeting of December 5, 2014, were approved as presented.

Aye: (8) – Cano, Didion, Everhart, Hume, Jones, Kelsch, Maez, Phillips, Plotkin, Ott, Sparks, Sumida

Nay: (0)

Abstentions: (3) – Cano, Didion, Kelsch

V. PUBLIC COMMENTS – President Kelsch

There were no attendees from the public.

VI. PRESIDENT’S REPORT –President Kelsch

President Kelsch reminded the Executive Committee of the upcoming Annual Membership Meeting and encouraged everyone to attend.

VII. COMMITTEE REPORTS

A. RISK CONTROL COMMITTEE – Chair Ott

Chair Ott reported that the Risk Control Committee met and reviewed the claims trends for the property/liability and workers’ compensation programs.

B. CLAIMS/COVERAGE COMMITTEE – Chair Cano

Chair Cano reported that the Claims/Coverage Committee met this morning and reviewed a number of claims in Closed Session and gave direction to staff regarding approvals and recommendations.

VIII. TREASURER’S REPORT –Ms. Truong

Ms. Truong highlighted ASCIP expenditures, members’ contributions, and cash balances for the months of November and December 2014.

On **MOTION** of Mr. Didion, **SECONDED** by Ms. Cano, and **CARRIED**, Item #VIII.A was approved as presented.

Aye: (11) – Cano, Didion, Everhart, Hume, Jones, Maez, Phillips, Plotkin, Ott, Sparks, Sumida
Nay: (0)
Abstentions: (0)

IX. STAFF REPORTS

CHIEF EXECUTIVE OFFICER – Fritz J. Heirich

Mr. Heirich welcomed Ms. Irene Sumida and Ms. Stefanie Phillips to the Executive Committee. Mr. Heirich also reported on areas of operational priorities for 2015.

CHIEF OPERATING OFFICER – Russ O’Donnell

Mr. O’Donnell reported on the progress of the Origami transition. The transition with smooth and we are making some adjustments to the system. Mr. O’Donnell also introduced new ASCIP staff members Lucy Gonzales, Nidra Kumaradas, and Stephan Birgel to the Executive Committee.

SENIOR DIRECTOR OF MEMBER SERVICES – Nancy Anderson

Ms. Anderson reported that SELF recently held their Strategic Planning Meeting. She also reported on recent ASCIP activities and events. Additionally, Nancy announced the upcoming PARMA and AGRIP Conferences. Please let us know if you are interested in attending.

X. BOARD MEMBER COMMENTS

Committee Alternate Nien thanked Mr. Heirich for meeting with her Superintendent.

XI. ACTION ITEMS

A. Draft Agenda for the Annual Membership Meeting

On **MOTION** of Ms. Cano, **SECONDED** by Ms. Phillips and **CARRIED**, Item #XI.A was approved as presented.

Aye: (11) – Cano, Didion, Everhart, Hume, Jones, Maez, Phillips, Plotkin, Ott, Sparks, Sumida

Nay: (0)

Abstentions: (0)

B. 2015 Annual Strategic Planning Meeting

On **MOTION** of Ms. Sparks, **SECONDED** by Ms. Ploktin and **CARRIED**, Item #XI.B was approved as presented.

Aye: (11) – Cano, Didion, Everhart, Hume, Jones, Maez, Phillips, Plotkin, Ott, Sparks, Sumida

Nay: (0)

Abstentions: (0)

C. Proposal to Balance Executive Committee Terms

On **MOTION** of Mr. Didion, **SECONDED** by Ms. Jones and **CARRIED**, Item #XI.C was approved as presented.

Aye: (11) – Cano, Didion, Everhart, Hume, Jones, Maez, Phillips, Plotkin, Ott, Sparks, Sumida

Nay: (0)

Abstentions: (0)

XII. ADJOURNMENT TO CLOSED SESSION – 11:37 a.m.

By order of **GENERAL CONSENSUS**, the Executive Committee adjourned to Closed Session for discussion of the following matters.

A. Summary of Open Claims Reported to ASCIP’s excess insurers and reinsurers: SELF, MARP, Markel, and Brit

This item was for information only. No action was taken.

B. Claims for Review/Action/Information

1. Emir Angulo vs. Montebello Unified School District

On **MOTION** of Ms. Cano, **SECONDED** by Ms. Jones, and **CARRIED**, the Executive Committee took action in Closed Session on Emir Angulo vs. Montebello Unified School District.

Aye: (11) – Cano, Didion, Everhart, Hume, Jones, Maez, Phillips, Plotkin, Ott, Sparks, Sumida

Nay: (0)

Abstentions: (0)

2. Lopez & Torres vs. Vallejo City Unified School District

On **MOTION** of Ms. Phillips, **SECONDED** by Ms. Jones, and **CARRIED**, the Executive Committee took action in Closed Session on Lopez & Torres vs. Vallejo City Unified School District.

Aye: (11) – Cano, Didion, Everhart, Hume, Jones, Maez, Phillips, Plotkin, Ott, Sparks, Sumida

Nay: (0)

Abstentions: (0)

3. Carter vs. Inglewood Unified School District

This item was for information only. No Action was taken

XIII. RETURN TO OPEN SESSION

By order of **GENERAL CONSENSUS**, the Executive Committee returned to Open Session at 12:05 p.m. President Kelsch announced that the Executive Committee took action in closed session on Item #XII.B.1 and Item # XII.B.2 in accordance with staff's recommendation.

XIV. FUTURE MEETINGS

February 19, 2015 – Health Benefits Committee
February 19, 2015 – Finance/Investment Committee
February 26, 2015 – Claims/Coverage Committee
March 6, 2015 – Annual Membership Meeting
March 26, 2015 – Claims/Coverage Committee

XV. ADJOURNMENT

By order of **GENERAL CONSENSUS**, the Executive Committee adjourned at 12:05 p.m.

The next regular meeting of the Executive Committee will be held on Thursday, February 26, 2015, at the ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703.