

Cal/OSHA Reporting Requirements

Employers/districts must report via telephone any serious injury or illness, or fatality, of an employee occurring in a place of employment or in connection with any employment, as defined under Title 8 Section 342, to the nearest Cal/OSHA district office as soon as practically possible, but not longer than eight (8) hours of knowledge.

- Serious injury or illness means:
 - Inpatient hospitalization for a period in excess of 24 hours for other than medical observation, or
 - Loss of any member of the body, or
 - Serious degree of permanent disfigurement, or
 - Serious exposures, such as but not necessarily limited to, heat exposure, chemical exposure, should also be reported.

- When in doubt call Cal/OSHA.

- Notify ASCIP immediately for assistance.

- Notify school site and leadership immediately of the above, to seek to ensure that the incident has been reported timely to Cal/OSHA.

Links to additional information:

- Cal/OSHA reporting guidelines and offices:
<https://www.dir.ca.gov/dosh/report-accident-or-injury.html>

- ASCIP alert further identifying Title 8 Section 342:
<http://ascip.org/wp-content/uploads/2014/05/Risk-Alert-OSHA-Reporting-Requirements.pdf>