



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS  
EXECUTIVE COMMITTEE MEETING  
AGENDA**

**Time: Thursday, June 27, 2019; 10:00 A.M.**

**Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703**

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**MEMBERS**

Corinne Kelsch, President  
Keith Butler, Vice President  
Susan Hume, Treasurer

Santa Clara County Schools' Insurance Group JPA  
Palos Verdes Peninsula Unified School District  
Bonita Unified School District

Teresa Dreyfuss  
Phil Hillman  
Mays Kakish  
Michael Johnston  
Barbara Ott  
Andrea Reynolds  
Cheryl Sullivan  
Irene Sumida  
Yumi Takahashi  
Fred Williams

Rio Hondo Community College District  
Ontario-Montclair School District  
Riverside Unified School District  
Clovis Unified School District  
Brea Olinda Unified School District  
Lowell Joint School District  
Valley Insurance Program JPA  
Fenton Charter Public Schools  
Long Beach Unified School District  
North Orange County Community College District

**ALTERNATES**

Cameron Abbott  
Lydia Cano  
Tim Corcoran  
Clark Hampton  
Peter Hardash  
Karen Kimmel  
Robert McEntire  
Monica Oviedo  
Dean West

Sierra Joint Community College District  
Baldwin Park Unified School District  
Grossmont-Cuyamaca Community College District  
Capistrano Unified School District  
Rancho Santiago Community College District  
Las Virgenes Unified School District  
Covina-Valley Unified School District  
Whittier Union High School District  
Orange County Department of Education

**EX OFFICIO**

Fritz J. Heirich

Chief Executive Officer

**ASCIP STAFF**

Stephan Birgel  
Reshan Cooray  
Martha Espinoza  
Jeff Grubbs  
Nidra Kumaradas

Chief Claims Officer, Property & Liability  
Senior Director of Risk Control  
Director of Administration & Member Education  
Consulting Chief Financial Officer  
Senior Director of Workers' Compensation

**I. CALL TO ORDER**

**II. ROLL CALL – Felicia Williams, Clerk of Executive Committee**

**III. APPROVAL OF THE AGENDA**

**Action may be taken by the Executive Committee on any item listed on this Agenda.**

- A. Amendments
- B. Approval

**IV. MINUTES – May 30, 2019**

- A. Corrections
- B. Approval

**V. PUBLIC COMMENTS**

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

**VI. REPORTS**

- A. Board President’s Report President Kelsch
- B. Treasurer’s Report Treasurer Hume
- C. Committee Chair Reports:
  - 1. Finance Committee Chair Hume
  - 2. Claims & Coverage Committee Chair Hardash
- D. Chief Executive Officer Report Fritz J. Heirich
- E. Schools’ Excess Liability Fund SELF Board Member
- F. Board Member & Alternate Comments

**VII. CONSENT REQUESTED**

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

- A. Approval of 2019-20 Professional Conferences (Action)
- B. Approve ASCIP Support for School Business Management Certificate Program (Action)
- C. Approve the Disposal of ASCIP Property (Action)
- D. Approval and Ratification of Public Salary Schedule (Action)
- E. Approval of ASCIP Investment Policy (Action)
- F. ASCIP 2019 First Quarter Investment Summary Report (Action)
- G. Approval of Facultative Casualty Insurance with Munich Re (Action)
- H. Approve Renewal of Master Service Agreements: (Action)
  - 1. Bay Actuarial Consultants
  - 2. LACOE Peoplesoft Financial System
  - 3. Making the Right Choices
  - 4. PFM Asset Management, Inc.

**VIII. ACTION REQUESTED**

- A. Governance: Fritz J. Heirich
  - 1. Certification of Election for ASCIP Executive Committee Members
  - 2. Reappointment of Executive Committee Alternates
  - 3. Appointment of Advisory Committee Members
- B. Approve Revised and New Consulting Agreements:
  - 1. Tao Rossini Fritz J. Heirich
  - 2. Milliman Jeff Grubbs
- C. Approval of Retrospective Rebates: Jeff Grubbs

1. Workers' Compensation Program
  2. Health Benefits Program
  - D. Approval of Operating Budget for 2019-20
  - E. Approve 2019-20 Insurance & Reinsurance Purchases
  - F. Approve Endorsements to Property & Liability MOC
- Jeff Grubbs  
John Chino, AJG  
Fritz J. Heirich

**IX. CLOSED SESSION**

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Open Claims Reported to ASCIP's Property & Liability and Workers' Compensation Excess Insurance and Reinsurance Partners (Discussion/Action) Stephan Birgel
- B. Claims for Review/Action/Information (Discussion/Action) Stephan/Nidra
  1. H.C. vs. Palos Verdes Peninsula Unified School District (Discussion/Action)
  2. Susanna Contreras-Smith vs. Montebello Unified School District (Discussion/Action)
  3. Jane Doe 3 vs. Morgan Hill Unified School District (Discussion/Action)
  4. Domeka Harrison vs. Long Beach Unified School District (Information Only)
  5. A.M., a minor vs. Saddleback Valley Unified School District (Discussion/Action)
  6. Richard Smith vs. Ontario-Montclair School District (Information Only)

**X. RETURN TO OPEN SESSION**

(Announcement of Action Taken in Closed Session as Necessary)

**XI. FUTURE MEETINGS**

August 21, 2019: Finance Committee  
August 29, 2019: Claims & Coverage Committee  
Executive Committee

**XII. ADJOURNMENT**

**Americans with Disabilities Act**

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

**Public Record Inspection Location**

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703