



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS
EXECUTIVE COMMITTEE MEETING
AGENDA**

Time: Thursday, January 30, 2020; 10:00 A.M.

Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703

MEMBERS

Keith Butler, President	Palos Verdes Peninsula Unified School District
Mays Kakish, Vice President	Riverside Unified School District
Susan Hume, Treasurer	Bonita Unified School District
Peter Hardash	Rancho Santiago Community College District
Phil Hillman	Ontario-Montclair School District
Michael Johnston	Clovis Unified School District
Barbara Ott	Brea Olinda Unified School District
Andrea Reynolds	Lowell Joint School District
Cheryl Sullivan	Valley Insurance Program JPA
Irene Sumida	Fenton Charter Public Schools
Yumi Takahashi	Long Beach Unified School District
Fred Williams	North Orange County Community College District

ALTERNATES

Cameron Abbott	Sierra Joint Community College District
Lydia Cano	Baldwin Park Unified School District
Tim Corcoran	Grossmont-Cuyamaca Community College District
Clark Hampton	Capistrano Unified School District
Karen Kimmel	Las Virgenes Unified School District
Michael Krause	Anaheim Elementary School District
Monica Oviedo	Whittier Union High School District
Dean West	Orange County Department of Education
Connie Wu	Monrovia Unified School District

EX OFFICIO

Fritz J. Heirich

Chief Executive Officer

ASCIP STAFF

Stephan Birgel	Chief Claims Officer, Property & Liability
Jeff Grubbs	Chief Operations/Financial Officer
Reshan Cooray	Executive Director, Property & Casualty
Dan Sanger	Executive Director of Health Benefits

I. CALL TO ORDER

II. ROLL CALL – Felicia Williams, Clerk of Executive Committee

III. APPROVAL OF THE AGENDA

Action may be taken by the Executive Committee on any item listed on this Agenda.

- A. Amendments
- B. Approval

IV. MINUTES – December 5, 2019

- A. Corrections
- B. Approval

V. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

VI. REPORTS

- A. Board President’s Report President Butler
- B. Treasurer’s Report Treasurer Hume
- C. Committee Chair Reports:
 - 1. Claims & Coverage Committee Chair Hardash
 - 2. Risk Control Committee Chair Ott
- D. Chief Executive Officer Report Fritz J. Heirich
- E. Board Member & Alternate Comments

VII. INFORMATION AND DISCUSSION ITEMS

- A. Draft Agenda for the Annual Membership Meeting Fritz J. Heirich
- B. Recommended Changes to Liability Memorandum of Coverage Fritz J. Heirich

VIII. CONSENT REQUESTED

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

- A. Approval of Environmental and Hazardous Materials Resources
- B. Approve the Renewal of Mitchell International, Inc. Master Service Agreement
- C. Approve the Loss Portfolio Transfer Agreements
- D. Approve the Addendum to Athens Administration TPA Agreement

IX. ACTION REQUESTED

- A. Governance: Fritz J. Heirich
 - 1. Appointment of Advisory Committee Members
 - 2. Appointment to Fill Executive Committee Vacancies
 - 3. Appointment of Executive Committee Alternate
 - 4. Executive Committee Calendar for Fiscal Year 2020-21
- B. Approval of Revised Master Service Agreement: Fritz J. Heirich
 - 1. It’s Personnel
 - 2. Total Compensation Solutions
- C. Approve New Statement of Work for Origami Jeff Grubbs
- D. Approval of Risk Control Grant Application Reshan Cooray
- E. Approval of 2019-20 Risk Management Pays Recognition Program Reshan Cooray
- F. Approve Changes to Property Memorandum of Coverage Fritz J. Heirich

X. CLOSED SESSION

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.9(d)(1) and (2), 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Open Claims Reported to ASCIP’s Property & Liability and Workers’ Compensation Excess Insurance and Reinsurance Partners (Information Only) Stephan Birgel
- B. Summary of Coverage Declinations (Discussion/Action) Stephan Birgel
- C. Claims for Review /Action/Information (Government Code §54956.95) Stephan/Nidra
 - 1. Jane Doe vs. Covina-Valley Unified School District (Discussion/Action)
 - 2. Jane Doe, a minor, vs. Lawndale Elementary School District (Information Only)
 - 3. Jane Doe vs. Long Beach Unified School District (Discussion/Action)
 - 4. Armando Huerta vs. Riverside Unified School District (Information Only)
 - 5. Henry Lira vs. Monrovia Unified School District (Discussion/Action)
 - 6. Guadalupe Lopez vs. El Monte City School District (Discussion/Action)

XI. RETURN TO OPEN SESSION

(Announcement of Action Taken in Closed Session as Necessary)

XII. FUTURE MEETINGS

- February 19, 2020: Finance Committee
Health Benefits Committee
- February 27, 2020: Claims & Coverage Committee
Executive Committee
- March 6, 2020: Annual Membership Meeting

XIII. ADJOURNMENT

Americans with Disabilities Act

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

Public Record Inspection Location

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703