



ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS  
EXECUTIVE COMMITTEE MEETING  
AGENDA

**Time: Thursday, November 5, 2020, 10:00 A.M.**

**Webinar Meeting Location: Pursuant to State of California Executive Order N-29-20**

**Log-In Information – Copy and Paste into your internet browser:**

<https://zoom.us/j/98718490953?pwd=V0t2MW80MllmL3lzMkk3Qmg5TXVuZz09>

**Meeting ID: 987 1849 0953**

**Passcode: 677201**

**Dial by your location**

**Meeting ID: 987 1849 0953**

**Passcode: 677201**

**Find your local number: <https://zoom.us/j/98718490953?pwd=V0t2MW80MllmL3lzMkk3Qmg5TXVuZz09>**

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**MEMBERS**

Mays Kakish, President

Phil Hillman, Vice President

Susan Hume, Treasurer

Riverside Unified School District

Ontario-Montclair School District

Bonita Unified School District

Lydia Cano

Peter Hardash

Michael Johnston

Barbara Ott

Tien Phan

Andrea Reynolds

Cheryl Sullivan

Irene Sumida

Yumi Takahashi

Fred Williams

Baldwin Park Unified School District

Rancho Santiago Community College District

Clovis Unified School District

Brea Olinda Unified School District

Santa Clara County Schools' Insurance Group

Lowell Joint School District

Valley Insurance Program JPA

Fenton Charter Public Schools

Long Beach Unified School District

North Orange County Community College District

**ALTERNATES**

Cameron Abbott

Marc Chaldu

Tim Corcoran

Ron Hacker

Clark Hampton

Kevin Jamero

Karen Kimmel

Dean West

Connie Wu

Sierra Joint Community College District

Covina-Valley Unified School District

Grossmont-Cuyamaca Community College District

Centinela Valley Union High School District

Capistrano Unified School District

Whittier Union High School District

Las Virgenes Unified School District

Orange County Department of Education

Monrovia Unified School District

**EX OFFICIO**

Fritz J. Heirich

Chief Executive Officer

**ASCIP STAFF**

Stephan Birgel

Chief Claims Officer, Property & Liability

Jeff Grubbs

Chief Operations/Financial Officer

Nidra Kumaradas

Executive Director, Workers' Compensation

Dan Sanger

Executive Director, Health Benefits

Marco Guardi

Managing Director, Risk Services

Reshan Cooray

**I. CALL TO ORDER**

**II. ROLL CALL – Felicia Williams, Clerk of Executive Committee**

**III. APPROVAL OF THE AGENDA**

**Action may be taken by the Executive Committee on any item listed on this Agenda.**

A. Amendments

B. Approval

**IV. MINUTES – September 24, 2020**

A. Corrections

B. Approval

**V. PUBLIC COMMENTS**

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

**VI. REPORTS**

A. Board President's Report

President Kakish

B. Treasurer's Report

Treasurer Hume

C. Committee Chair Reports

1. Claims & Coverage Committee

Co-Chair Hillman

2. Risk Control Committee

Chair Ott

3. Health Benefits Committee

Chair Cano

D. Schools Excess Liability Report

SELF Board Member

E. Board Member & Alternate Comments

**VII. CONSENT REQUESTED**

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

A. Accept the Deferral of ASCIP Rebates in the Risk Management Deposit Fund

B. Ratify Vendor Schedule of Agreements for 2-4 Contracting and Authority Policy

C. Ratify the Appointment of CIPA Board of Directors for 2020-21

- D. Ratify the Amendment to CEO Agreement and Adopt Board Resolution
- E. Approve and Ratify Public Salary Schedule
- F. Approve Amended Telework Policy

**VIII. ACTION REQUESTED**

- A. Appointment of Executive Committee Alternate Fritz J. Heirich
- B. Approve New Master Service Agreement: Reshan Cooray
  - 1. Service Master Recovery Management
- C. Approve Insurance Archeology Services Marco Guardi
- D. Health Benefits Program Dan Sanger
  - 1. Approve United Healthcare Pharmacy Benefit Change
  - 2. Approve New Prescription Drug Consumer Tool

**IX. CLOSED SESSION**

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.9(d)(1) and (2), 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Open Claims Reported to ASCIP’s Property & Liability and Workers’ Compensation Excess Insurance and Reinsurance Partners (Information Only) Stephan Birgel
- B. Claims for Review /Action/Information (Government Code §54956.95) Stephan/Nidra
  - 1. Emmanuel Akande, et al. vs. State Center Community College District (Discussion/Action)
  - 2. Jane Doe & Mary Smith vs. Big Oak-Flat Groveland Unified School District (Discussion/Action)
  - 3. Susan Ramsey vs. Clovis Unified School District (Discussion/Action)
  - 4. Kenia Rios vs. El Monte Union High School District (Discussion/Action)
  - 5. Jenevieve Ruggiero vs. Clovis Unified School District ( Discussion/Action)

**X. RETURN TO OPEN SESSION**

(Announcement of Action Taken in Closed Session as Necessary)

**XI. FUTURE MEETINGS**

December 10, 2020: Claims & Coverage Committee  
Executive Committee

**XII. ADJOURNMENT**

**Americans with Disabilities Act**

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

**Public Record Inspection Location**

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703