



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS  
EXECUTIVE COMMITTEE MEETING  
AGENDA**

**Time: Thursday, May 27, 2021, 10:00 A.M.**

**Webinar Meeting Location: Pursuant to State of California Executive Order N-29-20**

**Log-In Information – Copy and Paste into your internet browser:**

<https://zoom.us/j/91340622383?pwd=VENxWHBrOVhvOE1nMnAvTUNrY0Mxdz09>

**Dial by your location**

**Meeting ID: 913 4062 2383**

**Passcode: 926284**

**Find your local number: <https://zoom.us/j/91340622383?pwd=VENxWHBrOVhvOE1nMnAvTUNrY0Mxdz09>**

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**MEMBERS**

Phil Hillman, President  
Susan Hume, Treasurer

Ontario-Montclair School District  
Bonita Unified School District

Lydia Cano  
Tim Corcoran  
Clark Hampton  
Michael Johnston  
Tien Phan  
Andrea Reynolds  
Cheryl Sullivan  
Irene Sumida  
Yumi Takahashi  
Dean West  
Fred Williams

Baldwin Park Unified School District  
Grossmont-Cuyamaca Community College District  
Capistrano Unified School District  
Clovis Unified School District  
Santa Clara County Schools' Insurance Group  
Lowell Joint School District  
Valley Insurance Program JPA  
Fenton Charter Public Schools  
Long Beach Unified School District  
Orange County Department of Education  
North Orange County Community College District

**ALTERNATES**

Cameron Abbott  
Christina Aragon  
Marc Chaldu  
Ruben Frutos  
Kevin Jamero  
Gretchen Janson  
Jason Johnson  
Karen Kimmel  
David Riddick  
Lisa Shoemaker  
Anthony Soria  
Connie Wu

Sierra Joint Community College District  
Downey Unified School District  
Covina-Valley Unified School District  
Paramount Unified School District  
Whittier Union High School District  
Lawndale Elementary School District  
Hermosa Beach City School District  
Las Virgenes Unified School District  
Fenton Charter Public Schools  
Claremont Unified School District  
Tustin Unified School District  
Monrovia Unified School District

**EX OFFICIO**

Fritz J. Heirich

Chief Executive Officer

**ASCIP STAFF**

Stephan Birgel  
Jeff Grubbs  
Dan Sanger  
Marco Guardi

Chief Claims Officer, Property & Liability  
Chief Operations/Financial Officer  
Executive Director of Health Benefits  
Managing Director, Risk Control

**I. CALL TO ORDER**

**II. ROLL CALL – Felicia Williams, Clerk of Executive Committee**

**III. APPROVAL OF THE AGENDA**

**Action may be taken by the Executive Committee on any item listed on this Agenda.**

- A. Amendments
- B. Approval

**IV. MINUTES – April 29, 2021**

- A. Corrections
- B. Approval

**V. PUBLIC COMMENTS**

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

**VI. REPORTS**

- A. President's Report President Hillman
- B. Treasurer's Report Treasurer Hume
- C. Committee Chair Reports
  - 1. Claims & Coverage Committee Chair Hillman
  - 2. Health Benefits Committee Chair Cano
  - 3. Risk Control Committee Marco Guardi
- D. Chief Executive Officer Report
- E. Board Member & Alternate Comments

**VII. CONSENT REQUESTED**

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

- A. Ratify Vendor Schedule of Agreements for 2-4 Contracting and Authority Policy
- B. Ratify the Amendment to CEO Agreement and Adopt Board Resolution
- C. Acceptance of Investment Performance Report
- D. Approve Support for School Business Management Certificate Program

**VIII. ACTION REQUESTED**

- A. Approve 2021-22 Insurance & Reinsurance Purchases John Chino/Fritz J. Heirich
- B. Approve Changes to the Property & Liability Program MOC Fritz J. Heirich

- C. Approve Changes to the Health Benefits Program Vision Coverage Dan Sanger
- D. Approve Assumption of Member's Workers' Compensation Loss Portfolio Jeff Grubbs
- E. Approve Change to Executive Committee Meeting Schedule Felicia Williams

**IX. CLOSED SESSION – LITIGATION AND/OR REAL PROPERTY**

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING BACK INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, AND 54957, 54957(B), AND 54957.6 – PERSONNEL, LITIGATION AND/OR REAL PROPERTY”

- A. Open Large Reserve Claims (Information Only) Stephan Birgel
- B. Claims for Review /Action/Information (Government Code §54956.95) Stephan Birgel
  - 1. Wyatt Aryana v. Riverside Unified School District (Information Only)
  - 2. John Doe vs. Vallejo City Unified School District (Discussion/Action)
  - 3. Cash Potts vs. Covina-Valley Unified School District (Information Only)
- C. Proposed Confidential Letter of Intent – Property Negotiations Jeff Grubbs

**X. RETURN TO OPEN SESSION**

(Announcement of Action Taken in Closed Session as Necessary)

**XI. FUTURE MEETINGS**

- June 10, 2021: Marketing & Underwriting Committee
- June 18, 2021: Nominating Control Committee  
Personnel Committee
- July 1, 2021: Claims & Coverage Committee  
Executive Committee

**XII. ADJOURNMENT**

The next regular meeting of the Executive Committee will be held on Thursday, July 1, 2021.

**Americans with Disabilities Act**

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

**Public Record Inspection Location**

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703