



ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS
EXECUTIVE COMMITTEE MEETING
AGENDA

Time: Friday, November 12, 2021, 9:00 A.M.

Webinar Meeting Location: Pursuant to State of California Executive Order N-29-20 and N-15-21

Join Zoom Meeting:

<https://us06web.zoom.us/j/84975750410?pwd=bHdMS3hhNXFYVDRkT2Rubk5DbG1ZQT09>

Dial by your location

Meeting ID: 849 7575 0410

Passcode: 567288

Find your local number: <https://zoom.us/u/a0oPEEmwA>

MEMBERS

Phil Hillman, President

Andrea Reynolds, Vice President

Susan Hume, Treasurer

Ontario-Montclair School District

Lowell Joint School District

Bonita Unified School District

Clark Hampton

Michael Johnston

Tien Phan

David Riddick

Cheryl Sullivan

Yumi Takahashi

Dean West

Fred Williams

Capistrano Unified School District

Clovis Unified School District

Santa Clara County Schools' Insurance Group

Fenton Charter Public Schools

Valley Insurance Program JPA

Long Beach Unified School District

Orange County Department of Education

North Orange County Community College District

ALTERNATES

Cameron Abbott

Christina Aragon

Marc Chaldu

Ryan DiGiulio

Ruben Frutos

Kevin Jamero

Gretchen Janson

Rick Jensen

Jason Johnson

Karen Kimmel

Anthony Nahale

Lisa Shoemaker

Anthony Soria

Sierra Joint Community College District

Downey Unified School District

Covina-Valley Unified School District

Unified Schools Insurance Program JPA

Paramount Unified School District

Whittier Union High School District

Lawndale Elementary School District

Unified Schools Insurance Program JPA

Hermosa Beach City School District

Las Virgenes Unified School District

Norwalk-La Mirada Unified School District

Claremont Unified School District

Tustin Unified School District

EX OFFICIO

Fritz J. Heirich

Chief Executive Officer

ASCIP STAFF

Jeff Grubbs
Stephan Birgel

Chief Operations & Financial Officer
Chief Claims Officer, Property & Liability

I. CALL TO ORDER

II. ROLL CALL – Felicia Williams, Clerk of Executive Committee

III. APPROVAL OF THE AGENDA

Action may be taken by the Executive Committee on any item listed on this Agenda.

- A. Amendments
- B. Approval

IV. MINUTES – September 30, 2021

- A. Corrections
- B. Approval

V. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

VI. REPORTS

- A. President’s Report President Hillman
- B. Committee Chair Reports
 - 1. Claims & Coverage Committee Chair Hillman
 - 2. Risk Control Committee Chair Nahale
- C. Board Member & Alternate Comments

VII. CONSENT REQUESTED

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

- A. Ratify Vendor Schedule of Agreements for 2-4 Contracting and Authority Policy
- B. Further Executive Committee Renewed Action and Findings for Continued Remote Viewing Option for all Brown Act Committees and Requisite Findings Under AB361 and Executive Order N-15-21

VIII. ACTION REQUESTED

- A. Governance: Fritz J. Heirich
 - 1. Appointment of Advisory Committee Members
 - 2. Ratify the Appointment of CIPA Board of Directors for 2021-22
- B. Approve the Facility Purchase Jeff Grubbs

IX. CLOSED SESSION – PERSONNEL, LITIGATION AND/OR REAL PROPERTY

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.9(d)(1) and (2), 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Open Large Reserve Claims (Information Only) Stephan Birgel
- B. Claims for Review /Action/Information (Government Code §54956.95) Stephan Birgel
 - 1. Teresa Carabez v. Santa Ana Unified School District (Discussion/Action)
 - 2. Jane Doe v. Santa Ana Unified School District (Discussion/Action)
 - 3. J.J., a minor v. Whittier City School District (Discussion/Action)
 - 4. El Monte Union High School District (Discussion/Action)
- C. Chief Executive Officer Performance Evaluation (Discussion/Action)

X. RETURN TO OPEN SESSION

(Announcement of Action Taken in Closed Session as Necessary)

XI. FUTURE MEETINGS

December 9, 2021: Claims & Coverage Committee
 Executive Committee

XII. ADJOURNMENT

The next regular meeting of the Executive Committee will be held on Thursday, December 9, 2021.

Americans with Disabilities Act

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

Public Record Inspection Location

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703