



ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS  
EXECUTIVE COMMITTEE MEETING  
AGENDA

**Time: Thursday, June 30, 2022, 10:00 A.M.**

**Webinar Meeting Location: Pursuant to State of California Executive Order N-29-20 and N-15-21**

**Join Zoom Meeting**

<https://ascip.zoom.us/j/83396138788?pwd=cGZxRFJxNkVGLzUxZDBPMmI4ZlE3QT09>

**Dial by your location**

**Meeting ID: 833 9613 8788**

**Passcode: 462375**

**Find your local number: <https://zoom.us/j/83396138788>**

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**MEMBERS**

Phil Hillman, President

Andrea Reynolds, Vice President

Susan Hume, Treasurer

Ontario-Montclair School District

Lowell Joint School District

Bonita Unified School District

Cameron Abbott

Clark Hampton

Michael Johnston

Tien Phan

David Riddick

Lisa Shoemaker

Cheryl Sullivan

Yumi Takahashi

Dean West

Fred Williams

Sierra Joint Community College District

Capistrano Unified School District

Clovis Unified School District

Santa Clara County Schools' Insurance Group

Fenton Charter Public Schools

Claremont Unified School District

Valley Insurance Program JPA

Long Beach Unified School District

Orange County Department of Education

North Orange County Community College District

**ALTERNATES**

Christina Aragon

Marc Chaldu

Ryan DiGiulio

Sonia Eckley

Ruben Frutos

Kevin Jamero

Gretchen Janson

Jason Johnson

Karen Kimmel

Anthony Nahale

Anthony Soria

Downey Unified School District

Covina-Valley Unified School District

Unified Schools Insurance Program JPA

Bonita Unified School District

Paramount Unified School District

Whittier Union High School District

Lawndale Elementary School District

Hermosa Beach City School District

Las Virgenes Unified School District

Norwalk-La Mirada Unified School District

Tustin Unified School District

**EX OFFICIO**

Fritz J. Heirich

Chief Executive Officer

**ASCIP STAFF**

Jeff Grubbs  
Stephan Birgel  
Reshan Cooray  
Martha Espinoza

Chief Operations/Financial Officer  
Chief Claims Officer, Property & Liability  
Senior Director, Property & Casualty  
Senior Director, Risk Services

**I. CALL TO ORDER**

**II. ROLL CALL – Felicia Williams, Clerk of Executive Committee**

**III. APPROVAL OF THE AGENDA**

**Action may be taken by the Executive Committee on any item listed on this Agenda.**

- A. Amendments
- B. Approval

**IV. MINUTES – May 26, 2022**

- A. Corrections
- B. Approval

**V. PUBLIC COMMENTS**

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

**VI. REPORTS**

- A. President’s Report President Hillman
- B. Committee Chair Reports
  - 1. Personnel Committee Chair Hillman
  - 2. Claims & Coverage Committee Chair Hillman
  - 3. Nominating Committee Chair Hillman
- C. Chief Executive Officer Report Fritz J. Heirich
- D. Board Member & Alternate Comments

**VII. CONSENT REQUESTED**

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

- A. Approve and Ratify Public Salary Schedule
- B. Approve Summary of ASCIP Service Providers
- C. Approve Extension of Expiring Safety Credits
- D. Further Executive Committee Renewed Action and Findings for Continued Remote Viewing Option for all Brown Act Committees and Requisite Findings Under AB361 and Executive Order N-15-21

**VIII. PERSONNEL (ACTION/REPORT/DISCUSSION)**

Fritz J. Heirich

- A. Approval of 2022-23 ASCIP Employee Benefits
- B. Approval of 2022-23 Salary Ranges
- C. Approval of Employee Compensation & Budget for FY 2022-23

**IX. INFORMATION AND DISCUSSION ITEMS**

- A. Member Premium Renewal for 2022-23 Jeff Grubbs
- B. ASCIP Facility Update Jeff Grubbs/Martha Espinoza

**X. ACTION REQUESTED**

- A. Governance: Fritz J. Heirich
  - 1. Certification of Election for ASCIP Executive Committee Members
  - 2. Approve Appointment to Fill Executive Committee Vacancies
  - 3. Approve Appointment of Executive Committee Alternates for 2022-23
  - 4. Appointment of Nominating Committee
  - 5. Approve Meeting Calendar Changes for 2022-23
- B. Approve ASCIP Membership Reshan Cooray
- C. Property & Liability Program: John Chino/Fritz J. Heirich
  - 1. Approve 2022-23 Insurance & Reinsurance Purchases
  - 2. Approve Facultative Casualty Insurance
  - 3. Approve SELF Liability Corridor
  - 4. Approve CIPA Property Corridor
  - 5. Approve Final Property & Liability Memorandum of Coverage
  - 6. Approve Endorsements to Property & Liability MOC
- D. Approve Operating and Capital Budget for 2022-23 Jeff Grubbs

**XI. CLOSED SESSION – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY**

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.9(d)(1) and (2), 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Open Large Reserve Claims (Information Only) Stephan Birgel
- B. Claims for Review /Action/Information (Government Code §54956.95) Stephan Birgel
  - 1. Helton v. Berkeley Unified School District (Discussion/Action)
  - 2. Jane C.A. Doe, a minor, et al. v. El Monte Union High School District (Discussion/Action)
  - 3. Jane M.A. Doe & Jane A.N. Doe v. South Pasadena Unified School District (Information Only)
  - 4. Leiva v. Santa Monica-Malibu Unified School District (Discussion/Action)
  - 5. Surface v. Chaffey Joint Union High School District (Information Only)

**XII. RETURN TO OPEN SESSION**

(Announcement of Action Taken in Closed Session as Necessary)

**XIII. FUTURE MEETINGS**

August 25, 2022

**XIV. ADJOURNMENT**

The next regular meeting of the Executive Committee will be held on Thursday, August 25, 2022.

**Americans with Disabilities Act**

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

**Public Record Inspection Location**

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703