



ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS
EXECUTIVE COMMITTEE MEETING
REVISED AGENDA

Time: Thursday, June 27, 2024, 10:00 A.M.

Location: Sheraton Hotel, 12725 Center Court Drive (Artesia/La Palma Room), Cerritos, CA 90703

Videoconference Locations:

Fontana Unified School District (Larry Wilkie's Office), 9680 Citrus Avenue, Fontana

Pomona Unified School District (Education Center), 800 S. Garey Avenue, Pomona, CA

Santa Clara County Schools Insurance Group (Tien Phan's Office), 645 Wool Creek Drive, Ste 62, San Jose, CA

MEMBERS

Phil Hillman, President

Yumi Takahashi, Vice President

Dean West Treasurer

Cameron Abbott

Marc Chaldu

Sonia Eckley

Clark Hampton

Kevin Jamero

Michael Johnston

Tien Phan

David Riddick

Fred Williams

Ontario-Montclair School District

Long Beach Unified School District

Orange County Department of Education

Sierra Joint Community College District

Baldwin Park Unified School District

Bonita Unified School District

Capistrano Unified School District

Whittier Union High School District

Clovis Unified School District

Santa Clara County Schools' Insurance Group

Fenton Charter Public Schools

North Orange County Community College District

ALTERNATES

Carl Erickson

Raquel Gasporra

Jason Johnson

Amy McElwain

Robert McEntire

Anthony Nahale

Sara Nazir

Irma Ramos

Wendy Sinnette

Matthew Torres

Larry Wilkie

Lowell Joint School District

Whittier City School District

Hermosa Beach City School District

Pomona Unified School District

Downey Unified School District

Norwalk-La Mirada Unified School District

Santa Ana Unified School District

North Orange County Community College District

La Canada Unified School District

Walnut Valley Unified School District

Fontana Unified School District

EX OFFICIO

Fritz J. Heirich

Chief Executive Officer

ASCIP STAFF

Jeff Grubbs

Stephan Birgel

Reshan Cooray

Nidra Kumaradas

Chief Financial Officer

Chief Claims Officer, Property & Liability

Executive Director, Property & Liability

Executive Director, Workers' Compensation

I. CALL TO ORDER

II. ROLL CALL – Felicia Williams, Clerk of Executive Committee

III. APPROVAL OF THE AGENDA

Action may be taken by the Executive Committee on any item listed on this Agenda.

- A. Amendments
- B. Approval

IV. MINUTES – May 23, 2024

- A. Corrections
- B. Approval

V. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments unless the President sets different time limits and subject to the approval of the Executive Committee.

VI. REPORTS

- A. President's Report President Hillman
- B. Committee Chair Reports
 - 1. Finance Committee Treasurer West
 - 2. Claims & Coverage Committee Chair Hillman
- C. Chief Executive Officer Report Fritz J. Heirich
- D. Board Member & Alternate Comments

VII. INFORMATION AND DISCUSSION ITEMS

- A. Financial Report – May 31, 2024 Jeff Grubbs

VIII. CONSENT REQUESTED

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

- A. Ratify Vendor Schedule of Agreements (Action)
- B. Approve 2024-25 Professional Conferences (Action)
- C. Approve Support for School Business Management Programs (Action)
- D. Approve and Ratify Public Salary Schedule (Action)
- E. Approve Appointment of Advisory Committee Members (Action)
- F. Approve Director & Officers Insurance Purchase (Action)
- G. Approve Renewal of Audit Firm (Action)
- H. Acceptance of Investment Performance Report – Quarter Ended March 31, 2024 (Action)

IX. ACTION REQUESTED

- A. Governance: Felicia Williams/Fritz J. Heirich
 - 1. Certification of Election for ASCIP Executive Committee Members
 - 2. Approve Appointment of Executive Committee Alternates for 2024-25
- B. Approve Renewal of Third Party Administrators Master Service Agreements:
 - 1. Athens Administrators
 - 2. Sedgwick Claims Management

- C. Approve ASCIP Membership Reshan Cooray
- D. Approve Endorsements to Property & Liability Program Reshan Cooray
- E. Approve Operating and Capital Budget for 2024-25 Jeff Grubbs

X. CLOSED SESSION – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY

"THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.9(d)(1) and (2), 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY"

- A. Open Large Reserve Claims (Information Only) Stephan Birgel
- B. Claims for Review /Action/Information (Government Code §54956.95) Stephan/Nidra
 - 1. Ozelia Harris v. Pomona Unified School District (Information Only)
 - 2. Maria Hernandez v. Tustin Unified School District (Discussion/Action)
 - 3. Darlene McRoy et al. v. Berkeley Unified School District (Discussion/Action)
 - 4. Schaum Post v. Ontario-Montclair School District (Discussion/Action)

XI. RETURN TO OPEN SESSION

(Announcement of Action Taken in Closed Session as Necessary)

XII. FUTURE MEETINGS

- August 29, 2024
- October 3, 2024
- November 8, 2024
- December 12, 2024
- January 30, 2025
- February 27, 2025
- March 27, 2025
- May 29, 2025
- June 26, 2025

XIII. ADJOURNMENT

The next regular meeting of the Executive Committee will be held on Thursday, August 29, 2024, at the Sheraton Cerritos Hotel, 12725 Center Court Drive, Cerritos, CA 90703.

Americans with Disabilities Act

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in the implementation thereof. A request for disability-related modification or accommodation to participate in a public meeting of ASCIP shall be made to Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

Public Record Inspection Location

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703